

AGENDA

AGENDA

Temecula-Elsinore-Anza-Murrieta

Resource Conservation District

Regular Board Meeting

Thursday, JUNE 14, 2018 – 4:00 p.m.

Truax Building

41923 Second Street, Fourth Floor

Temecula, CA 92590

ADDING URGENCY ITEMS TO THE AGENDA:

Items may be added to the Agenda in accordance with section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District after the agenda was posted.

I. PRELIMINARY FUNCTIONS

Call to Order – Pledge of Allegiance

Roll Call/Establish a Quorum

Approval of Agenda

Public Comment

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board.

II. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

1. Consider approval of Minutes of the Board of Directors Scheduled Meeting of May 2018
2. Consider approval for current and past Months Financials: Financials and Management Reports for period ended 05/31/18
3. Consider approval for current bills and reimbursements
 - a) Bills Paid:
 1. Beata Dale – Boot Strap Grant- inv# 122- \$105.00; inv#124- \$157.50, inv# 1105- \$90.00, inv#128- \$153.75
 - b) Bills to be paid or reimbursements:
 1. SDRMA Property/Liability Insurance- inv# 54811 - \$1,248.00

Approve all Correspondence and General information listed below as received on Consent Calendar

III. CORRESPONDENCE

1. Notice of public hearing and notice of availability and intent to adopt a mitigated negative declaration. – 05/09/18

IV. GENERAL INFORMATION –CORRESPONDENCE GENERAL

1. Jeffries Journal – 06/07/18
2. NACD eResource – 05/04/18, 05/08/18, 05/09/18, 05/11/18, 05/15/18, 05/18/18, 05/22/18, 05/25/18, 05/29/18, 05/31/18, 06/01/18, 06/05/18, 06/08/18
3. NACD Forestry Notes- 05/31/18
4. CARCD- UPDATES – 05/02/18, 05/04/18, 05/11/18, 05/12/18, 05/18/18, 05/25/18, 05/29/18, 05/31/18, 06/01/18
5. CSDA- 05/29/18,
6. Riverside County Watershed Protection- 06/02/18
7. SDRMA – 05/15/18
8. VAAC Meeting invitation –
9. Notice of public hearing of the Riverside Local Agency Formation Commission- 05/02/18
10. LAFCO – 05/03/18, 05/17/18
11. San Diego Water Board- 05/09/18
12. RCD Carbon Farming Meeting June 27th- 05/18/18
13. Special District Summit West- 05/09/18
14. Notice of Preparation of the draft Environmental Impact Report for The Nichols Ranch Specific Plan Project- 05/24/18
15. RCD Financial Assistance Program Reporting and Invoicing
16. RCRCO Resources Update- 06/01/18
17. Southern Network Events – 06/07/18

V. ACTION ITEMS/ DISCUSSION CALENDAR

1. Discussion and potential approval of District Budget for Fiscal Year 2018-2019
2. Discussion and potential vote for SDRMA Board of Directors Election.

3. Discussion and potential vote to approve Resolution to amend audit procedures for TEAM RCD from 3 years to 5 years – Rose Corona
4. Discussion and potential approval of SAWA bio-monitoring reports.- Rose Corona

VI. OLD BUSINESS

1. Discussion and update on Crop Swap and Water Audits-Rose Corona
2. Discussion and reminder for Ethics Training and Harassment Training
Still needed:
 1. Dave Kuhlman- Ethics and Harassment Training
 2. Michael Newcomb- Form 700, Ethics Training and Harassment Training
 3. Judy Gugliemana- Ethics Training and Harassment Training
3. Discussion and update on the Funding Agreement with FVS Partners regarding deadlines for signature for the implementation of funding Agreement between FVS Partners, LLC and TEAM RCD for Conservation Easement at Benton Channel with appropriate changes made by District Counsel -Rose Corona
4. Discussion and update on MOU with Riverside County Flood Control – Rose Corona

VII. NEW BUSINESS

1. Discussion on Greer Ranch and Adeline Farms quarterly survey- Bea Dale

VIII. ORAL/WRITTEN REPORTS

- | | |
|-------------------------------|---------------------------------|
| 1. NRCS | Robert Hewitt |
| 2. TEAMRCD Director Reports | Open |
| Rose Corona | |
| Dave Kuhlman | |
| Judy Gugliemana | |
| Michael Newcomb | |
| Stacy Kuhns | |
| 3. Associate Director Reports | Open |
| Rick Neugebauer | |
| Randy Feeney | |
| 4. SAWA/Fire Safe Reports | Rick Neugebauer, Representative |
| 5. District Counsel | Gregory P. Priamos / Tawny Lieu |

IX. FUTURE AGENDA ITEMS

X. ADJOURNMENT

ADA COMPLIANCE STATEMENT:

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation on order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.

Next Meeting: June 14, 2018 at 4:00 PM Regular Meeting

ACTION ITEMS

Discussion Calendar

TEAM RCD BUDGET

2018-2019

**TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
BUDGET 2018-2019**

INCOME

Interest Income	\$ 30.00
SAWA Stipend	\$ 23,000.00
Easement Interest Savings-Union Bank	\$ 3,120.00
Water Audits	\$ 14,500.00
Crop Swap	\$ 24,950.00
Pond Turtle Survey	\$ 1,500.00
Boot Strap - GRANT	\$0.00
Total Income	\$ 67,100.00

Expenses

Membership Dues (Special District Association)	\$ 467.00
Transcription	\$ 450.00
Insurance SDRMA	\$ 1,300.00
Laico Fees	\$ 25.00

Contract Services

Audit-CPA	\$ 1,500.00
quickbooks accounting	\$ 240.00
Water Audit Management	\$ 5,800.00
Crop Swap Management	\$ 9,765.00
General	\$ 900.00
Administration	\$4,500.00
Annual Reports-CDFW and biomonitoring	\$ 4,000.00
internet and domain name	\$ 900.00

Total Expenses	\$ 29,847.00
-----------------------	---------------------

Net Income to General Account	\$ 37,253.00
--------------------------------------	---------------------

**Discussion
and
potential vote
for
TEAM RCD Board
of Directors**

Audit

Procedures

SAWA

bio-monitoring
for Greer Ranch and
Benton Channel

5. Discussion and potential approval to cancel the July 2018 meeting-Rose Corona

VI. OLD BUSINESS

1. Discussion and update on Crop Swap and Water Audits-Rose Corona
2. Discussion and reminder for Ethics Training and Harassment Training
Still needed:
 1. Dave Kuhlman- Ethics and Harassment Training
 2. Michael Newcomb- Form 700, Ethics Training and Harassment Training
 3. Judy Gugliemana- Ethics Training and Harassment Training
3. Discussion and update on the Funding Agreement with FVS Partners regarding deadlines for signature for the implementation of funding Agreement between FVS Partners, LLC and TEAM RCD for Conservation Easement at Benton Channel with appropriate changes made by District Counsel -Rose Corona
4. Discussion and update on MOU with Riverside County Flood Control – Rose Corona

VII. NEW BUSINESS

1. Discussion and update on Greer Ranch and Adeline Farms quarterly survey- Bea Dale

VIII. ORAL/WRITTEN REPORTS

- | | |
|-------------------------------|---------------------------------|
| 1. NRCS | Robert Hewitt |
| 2. TEAMRCD Director Reports | Open |
| Rose Corona | |
| Dave Kuhlman | |
| Judy Gugliemana | |
| Michael Newcomb | |
| Stacy Kuhns | |
| 3. Associate Director Reports | Open |
| Rick Neugebauer | |
| Randy Feeney | |
| 4. SAWA/Fire Safe Reports | Rick Neugebauer, Representative |
| 5. District Counsel | Gregory P. Priamos / Tawny Lieu |

IX. FUTURE AGENDA ITEMS

X. ADJOURNMENT

ADA COMPLIANCE STATEMENT:

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation on order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.

Next Meeting: August 9, 2018 at 4:00 PM Regular Meeting

CONSENT CALENDAR

CONSENT CALENDAR

**Minutes Signed from Last
Meeting**

Minutes

MINUTES

TEAMRCD

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Regular Board Meeting

Thursday, November 9, 2017 4:15 PM

Truax Building

41923 Second Street, Fourth Floor

Temecula, CA 92590

I. PRELIMINARY FUNCTIONS

Call to Order, 4:00 p.m., meeting recorded by Rose Corona

Flag Salute

Roll Call/Establish a Quorum

Directors Present: Rose Corona (President); Carol Lee Brady, Judy Guglielmana. Dave Kuhlman-Absent

Directors Absent: Michael Newcomb-Absent

Associate Directors: Rick Neugebauer, Randy Feeney

District Counsel Absent: Tawny Lieu, Greg Priamos

Office Manage Present:

Natural Resources Conservation District (NRCS) Absent: Bob Hewitt

Guest Speakers: Non present

Public Guests: Myra Garcia, Angel Garcia, Dave McElroy

Approval of Agenda

President Corona called for a motion to approve the agenda; Director Guglielmana moved and director Carol Lee Brady seconded. Call for vote. **Motion passed 3-0.**

PUBLIC COMMENT

Dave McElroy submitted Speaker Request Form in order to comment on a professional facilitator to help develop a plan for the future. The facilitator's name is Bill Long. Mr. Long encouraged every board member and associate to be as active as possible in the development of the plan.

II. CONSENT CALENDAR, III. CORRESPONDENCE & IV. GENERAL INFORMATION

President Corona asked for public comments; there were none. She then called for a motion to approve the Consent Calendar, all Correspondence and General Information.

Director Brady so moved; Director Guglielmana seconded. Call for vote. **Motion passed 3-0.**

VI. ACTION ITEMS/ DISCUSSION CALENDAR

Item 1: President Corona requested we move on to action items. Discussion in potential approval of the funding agreement between FVS partners, and Team RCD for conservation and easement management at the Benton Channel regarding the French Valley south tentative track 30837 project. Letter that was sent to Mr. Osmundson of Helix Environment Planning, Jason Keller of Mission Pacific, and FVS Partner listing all items counsel needed to agree on. Items were passed at the last meeting. Items needing to be approved are now in the hands of FVS partners and Mission Pacific.

President Corona had a conversation with Karl Osmundson asking the date of when they can get us the \$90,000 out to March 1st. The request was made because everyone agreed no work would be going on in the Benton Channel until after April 1st.

President Corona stated it is now incumbent upon them to get this signed, and executed. If any further extensions are requested, we will need approval from CDFW and from the Army Corp. Neugebauer commented we will not be doing any work until nesting season anyway. President Corona agreed and commented no physical work can be done in the Channel before that time.

Item 2: Discussion of duties the Office Manager will be handling for ongoing projects. Dave McElroy has handed in his resignation for his position as office manager. President Corona commented the procedures regarding water audits will proceed the same way and then forwarded to Lance at Mission to handle the appointments. Catherine the book keeper will continue to do the billing and grant obligations. She will have help from Inland empire Resource Conservation district on the grant work.

President Corona mentioned she will be seeking a temporary administrative assistant to help for now, but will need to fill the job eventually. Mandy and Jen will assist in coming up with a job description.

Item 3: Discussion and potential approval to move January meeting to special meeting date of January 18, 2018 due to the President Corona being out of town during the regular meeting time. President Corona made a motion to move our regular meeting to a special meeting on the 18th of January.. President Corona made a motion to follow protocol for the January meeting well in advance. President Corona moved to change the December meeting because she needs to give Bernie's office enough warning of the change in case there is a conflict.

Director Guglielmana seconds the motion. Call for a vote. **Motion passed 3-0.**

VII. OLD BUSINESS

Item 1: Discussion and update on MOU with the RCA, Regional Conservation Authority and Team RCA. President Corona asked to clarify if Jonathan Ingram is the Vice Chair of RCA. Rick Neugebauer confirms. President Corona confirms she has signed the MOU that had gone through the board. Melissa and the general council has also signed it. The only one who has not is Charles Landry who is the Executive Director of RCA.

President Corona said she called Ward Simmons who is the General Counsel for RCA. Basically, this is stating RCA is looking to be equal and indemnified. Simmons stated that because he has already signed it, it gives us the ability to work with them. He has already signed this on the vote of the board and is already a done deal until Charles Landry signs. It is a five-year MOU. It would be signed to be removing Adeline Farms from this. If we decide later that we want to add Adeline into their MSHCP we can. Start date is 2010 and the end date is 2079.

Item 2: Discussion and update on crop swap and water audits.

President Corona states there is not much to report on.

Item 3: Update on Compilation 2016-2017 to include letter and information for the Districts Financial Transactions Report.

President Corona states she received a standard letter from Betty Yee regarding transaction reports. It comes with the compilation or the audit. Catherine needs to get a few items to them, but other than that, it looks good. Hopefully a draft will be submitted next week. President Corona makes a motion that if there are

nothing but minor changes that the President be allowed to sign the compilation to get it sent off to the various agencies that require it. Brady seconds the motion.

Motion passed 3-0.

Item 4: Discussion and update on Biological Reporting and Monitoring. Rick Neugebauer states the reports are being created

Item 5: Discussion of Monitoring and Maintenance Agreement with DR Horton from 2010.

The scope of services were to be an annual inspection and removal of trash and man-made debris from the project of conservation easement area, quarterly inspection of the signage and notification features denoting the conservation easement area and provide notification as necessary to the developer as designated in the event the signage and notification features need to be repaired or replaced. Quarterly inspections of the exclusionary fencing that separates the development areas from the conservation easement area and provides notification as necessary to the developer in the event the fencing needs to be repaired or replaced.

Restoration needs to be accomplished under the guidelines of a qualified biological monitor, pursuant to a plan submitted to and approved by the Army corps of Engineers and US Fish and Wildlife Services for the requirements of the conservation easement. Then preparation of an annual report to the regional conservation authority.

The developer was to make quarterly payments starting in 2013. Endowment in three increments over three years. According to Laurie Correa at RCA they have been doing the maintenance but they were not receiving any compensation for it. Nobody knew what was going on so it was sent to the District Counsel. No answer back at this time. RCA has been cleaning it up and DR Horton has paid nothing but there is no report that has been done to CDFW. This will have to wait to be discussed until we have heard from the District Counsel.

President Corona states she is waiting for counsel to give her direction on Meadowview Restoration and the potential to invite Riverside-Corona to assist in review of plans for Meadowview Homeowners Association planting and restoration. This is outside the scope of our usual activities and it would be helpful to consult the experts at RCRCD and hopefully they will review our plans and give us advise on our planned power and where to source those plants as well as irrigation techniques. Also, the understanding is TRCB an invite them to help us with our project.

Neugebauer states he spoke with the president of the HOA over at Meadowview today before the meeting and she asked if RCRCD could come in and do the work. President Corona states no MOU with them so we can't. SAWA has the

crews to do the repair work that needs to be done. Flood control is going to go in and they are going to do the remedial work on grading. They will survey as well. SAWA will participate.

VII. NEW BUSINESS

Item 1: Discussion and update of potential violations and the role of Team RCD in expediting and collaborating with agencies to expedite information. Email received from Jeff Bradt regarding a violation up in Murrieta and a piece of a parcel. Regarding Wendell Bugtai who is a systems coordinator for Juan Perez. Juan Perez is director TLMA and assistant CEO for the county. The CEO is George. Erica Ryan from the Regional Quality Water Board is in touch with him. Apparently the person who is in violation pushed 5,000 cubic yards of dirt into a Blue Line stream.

Another is the complaint on the piece of Monte de Oro and De Portola road, which is a future winery and hotel. Ben Drake who is an A contractor has been contacted. His concern is not that it touched the Blue Line creek; he is concerned about the habitat.

President Corona states we need to address projects that come at the request of the public or agencies.

Item 2: Discussion and potential approval to cancel the December Board Meeting.

President Corona made to move December Board meeting be cancelled and we go dark. Brady seconded the motion.

Motion passed 3-0.

Item3: Discussion and reminder for form 700's, ethics Training and sexual Harassment Training.

New forms come out in January 2018. Training will be done online.

Item 4: Acceptance of resignation, Carol Lee Brady from the District Board

President Corona moves to accept the resignation.

Director Brady seconds.

Motion passed 3-0.

VIII. ORAL/WRITTEN REPORTS

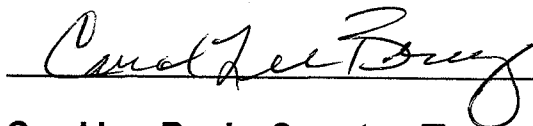
No reports

IX. FUTURE AGENDA ITEMS

None.

X. ADJOURNMENT

President Corona moved to adjourn, and Director Brady seconded. Call for vote.
Motion passed 3-0.

A handwritten signature in cursive script, reading "Carol Lee Brady", is written over a horizontal line.

Carol Lee Brady -Secretary/Treasurer Date

CONSENT CALENDAR

Financials


TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Bank xx72042, Period Ending 05/31/2018

RECONCILIATION REPORT

Reconciled on: 06/05/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

ENTERED on Quickbooks
Date 6 / 5 / 18
Signed 

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	13,315.78
Checks and payments cleared (1)	-90.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	13,225.78
Uncleared transactions as of 05/31/2018	-105.00
Register balance as of 05/31/2018	13,120.78

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/24/2018	Check	1105	Beata Dale	-90.00
Total				-90.00

Additional Information

Uncleared checks and payments as of 05/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/04/2018	Bill Payment	1247	Beata Dale	-105.00
Total				-105.00

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

General Fund xx2226, Period Ending 05/31/2018


RECONCILIATION REPORT

Reconciled on: 06/05/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

ENTERED on Quickbooks

Date 6 / 5 / 18

Signed 

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	99,402.83
Checks and payments cleared (5)	-1,070.00
Deposits and other credits cleared (2)	1,960.19
Statement ending balance	100,293.02
Register balance as of 05/31/2018	100,293.02
Cleared transactions after 05/31/2018	0.00
Uncleared transactions after 05/31/2018	1,806.44
Register balance as of 06/05/2018	102,099.46

Details

Checks and payments cleared (5)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/01/2018	Bill Payment	1243	Beata Dale	-172.50
05/04/2018	Bill Payment	1252	CARCD	-300.00
05/10/2018	Check	1247	Beata Dale	-105.00
05/17/2018	Bill Payment		Mission Resource Conserv...	-335.00
05/24/2018	Check	1250	Beata Dale	-157.50
Total				-1,070.00

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/07/2018	Sales Receipt	8091	SAWA - Stipend	1,960.19
05/22/2018	Check	1248	Beata Dale	0.00
Total				1,960.19

Additional Information

Uncleared checks and payments after 05/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/05/2018	Check	1251	Beata Dale	-153.75
Total				-153.75

Uncleared deposits and other credits after 05/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/05/2018	Sales Receipt	060518-2120-2169	SAWA - Stipend	1,960.19
Total				1,960.19

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Mitigation Account xx0102, Period Ending 05/31/2018

RECONCILIATION REPORT

Reconciled on: 06/05/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A.

ENTERED on Quickbooks

Date 6/05/18

Signed [Signature]

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	98,165.47
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	2.50
Statement ending balance	98,167.97
Register balance as of 05/31/2018	98,167.97

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/31/2018	Deposit		Wells Fargo Bank-Interest I...	2.50
Total				2.50

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

AMEX 41005, Period Ending 05/15/2018

RECONCILIATION REPORT

Reconciled on: 05/22/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A.

ENTERED on Quickbooks

Date 5 / 22 / 18

Signed

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	395.61
Charges and cash advances cleared (1)	16.48
Payments and credits cleared (2)	-419.90
Statement ending balance	-7.81
Register balance as of 05/15/2018	-7.81
Cleared transactions after 05/15/2018	0.00
Uncleared transactions after 05/15/2018	-16.93
Register balance as of 05/22/2018	-24.74

Details

Charges and cash advances cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/11/2018	Expense		Got Transcript	16.48
Total				16.48

Payments and credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/16/2018	Credit Card Credit		American Express Plus Bu...	-24.29
04/30/2018	Transfer			-395.61
Total				-419.90

Additional Information

Uncleared payments and credits after 05/15/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/17/2018	Credit Card Credit		American Express Plus Bu...	-16.93
Total				-16.93

Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation
District

For the period ended May 31, 2018

Prepared by

Landmark Business Enterprises LLC

Prepared on

June 5, 2018

For management use only

Table of Contents

Profit and Loss	3
Balance Sheet.....	4
Statement of Cash Flows.....	5
A/R Aging Detail.....	6
A/P Aging Detail.....	7

Profit and Loss

May 2018

	Total
INCOME	
Interest Income	2.50
Stipend Allowance	1,960.19
Total Income	1,962.69
GROSS PROFIT	1,962.69
EXPENSES	
General and Administration	
Administrative Consulting	457.50
Membership Dues	300.00
Total General and Administration	757.50
Operations	
Transcription	16.48
Total Operations	16.48
Other Types of Expenses	
Memberships and Dues	-16.93
Total Other Types of Expenses	-16.93
Total Expenses	757.05
NET OPERATING INCOME	1,205.64
NET INCOME	\$1,205.64

Balance Sheet

As of May 31, 2018

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	100,293.02
Mitigation Account xx0102	98,167.97
Union Banc Investment xx8488	198,838.52
Union Bank xx72042	13,120.78
Total Checking/Savings	410,420.29
Total Bank Accounts	410,420.29
Accounts Receivable	
Accounts Receivable (A/R)	11,126.00
Total Accounts Receivable	11,126.00
Total Current Assets	421,546.29
Fixed Assets	
Clinton Keith Land	475,000.00
Total Fixed Assets	475,000.00
Other Assets	
adjust gain loss brokerage statement	5,598.28
Total Other Assets	5,598.28
TOTAL ASSETS	\$902,144.57
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
AMEX 41005	-24.74
Total Credit Cards	-24.74
Other Current Liabilities	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
Total Funds in Brokerage (CD) Account	198,816.36
Total Other Current Liabilities	198,816.36
Total Current Liabilities	198,791.62
Total Liabilities	198,791.62
Equity	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23
Net Income	34,210.47
Total Equity	703,352.95
TOTAL LIABILITIES AND EQUITY	\$902,144.57

Statement of Cash Flows

May 2018

OPERATING ACTIVITIES	Total
Net Income	1,205.64
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Payable	
AMEX 41005	-507.50
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	-0.45
Net cash provided by operating activities	-507.95
NET CASH INCREASE FOR PERIOD	697.69
Cash at beginning of period	697.69
CASH AT END OF PERIOD	409,722.60
	\$410,420.29

A/R Aging Detail

As of May 31, 2018

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
91 or more days past due						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
Total for 91 or more days past due					\$10,276.00	\$10,276.00
1 - 30 days past due						
04/17/2018	Invoice	041718-2120-2166	RCWD - Water Audit/CropSwap	05/17/2018	850.00	850.00
Total for 1 - 30 days past due					\$850.00	\$850.00
TOTAL					\$11,126.00	\$11,126.00

A/P Aging Detail

As of May 31, 2018

This report contains no data for your specified date range.

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

AMEX 41005, Period Ending 05/15/2018

RECONCILIATION REPORT

Reconciled on: 05/22/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	395.61
Charges and cash advances cleared (1)	16.48
Payments and credits cleared (2)	-419.90
Statement ending balance	-7.81
Register balance as of 05/15/2018	-7.81
Cleared transactions after 05/15/2018	0.00
Uncleared transactions after 05/15/2018	-16.93
Register balance as of 05/22/2018	-24.74

Details

Charges and cash advances cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/11/2018	Expense		Got Transcript	16.48
Total				16.48

Payments and credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/16/2018	Credit Card Credit		American Express Plus Bu...	-24.29
04/30/2018	Transfer			-395.61
Total				-419.90

Additional Information

Uncleared payments and credits after 05/15/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/17/2018	Credit Card Credit		American Express Plus Bu...	-16.93
Total				-16.93

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Mitigation Account xx0102, Period Ending 05/31/2018


RECONCILIATION REPORT

Reconciled on: 06/05/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A.

ENTERED on Quickbooks

Date 6 / 5 / 18

Signed 

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	98,165.47
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	2.50
Statement ending balance	98,167.97

Register balance as of 05/31/2018	98,167.97
-----------------------------------	-----------

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/31/2018	Deposit		Wells Fargo Bank-Interest I...	2.50
Total				2.50

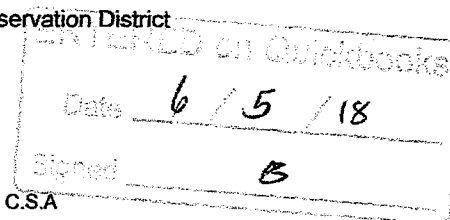
TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

General Fund xx2226, Period Ending 05/31/2018

RECONCILIATION REPORT

Reconciled on: 06/05/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A



Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	99,402.83
Checks and payments cleared (5)	-1,070.00
Deposits and other credits cleared (2)	1,960.19
Statement ending balance	100,293.02
Register balance as of 05/31/2018	100,293.02
Cleared transactions after 05/31/2018	0.00
Uncleared transactions after 05/31/2018	1,806.44
Register balance as of 06/05/2018	102,099.46

Details

Checks and payments cleared (5)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/01/2018	Bill Payment	1243	Beata Dale	-172.50
05/04/2018	Bill Payment	1252	CARCD	-300.00
05/10/2018	Check	1247	Beata Dale	-105.00
05/17/2018	Bill Payment		Mission Resource Conserv...	-335.00
05/24/2018	Check	1250	Beata Dale	-157.50
Total				-1,070.00

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/07/2018	Sales Receipt	8091	SAWA - Stipend	1,960.19
05/22/2018	Check	1248	Beata Dale	0.00
Total				1,960.19

Additional Information

Uncleared checks and payments after 05/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/05/2018	Check	1251	Beata Dale	-153.75
Total				-153.75

Uncleared deposits and other credits after 05/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/05/2018	Sales Receipt	060518-2120-2169	SAWA - Stipend	1,960.19
Total				1,960.19

Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation
District
For the period ended May 31, 2018

Prepared by

Landmark Business Enterprises LLC

Prepared on

June 5, 2018

Table of Contents

Profit and Loss	3
Balance Sheet.....	5
Statement of Cash Flows.....	6
A/R Aging Detail.....	7
A/P Aging Detail.....	8

Profit and Loss

July 2017 - May 2018

	Total
INCOME	
Admin Fees	
Pond Turtle	1,577.89
Total Admin Fees	1,577.89
Computer Data and Equipment	-48.92
CropSwap Income	24,950.00
Grant Revenue	2,764.14
Interest Income	27.02
Investments	
Interest-Savings, Short-term CD	3,120.00
Total Investments	3,120.00
Stipend Allowance	19,248.26
Water Audits Income	14,500.00
Western Pond Turtle Survey	15,778.94
Total Income	81,917.33
GROSS PROFIT	81,917.33
EXPENSES	
2017 Compilation Report	1,500.00
Contract Services	0.00
Accounting Fees	
Compilation Filing	1,500.00
Total Accounting Fees	1,500.00
CropSwap Management	
Post Audit	3,670.00
Pre Audit	6,095.00
Total CropSwap Management	9,765.00
Mitigation Projects - Adeline Farms	1,270.50
Mitigation Projects - Greer Ranch	2,210.58
Water Audit Management	
Post Audit	990.00
Pre Audit	4,835.00
Total Water Audit Management	5,825.00
Western Pond Turtle Survey MOU	15,778.94
Total Contract Services	36,350.02
General and Administration	
Administrative Consulting	6,204.41
Membership Dues	788.56
Total General and Administration	6,992.97
Office Supplies	1,147.51
Operations	
Computer, Data and Software	215.50
Postage, Mailing Service	92.90

Printing and Copying	Total
Transcription	47.85
Total Operations	452.75
Other Types of Expenses	809.00
Memberships and Dues	
Total Other Types of Expenses	-53.37
Travel and Meetings	-53.37
Website Expenses	60.73
Total Expenses	900.00
NET OPERATING INCOME	47,706.86
NET INCOME	34,210.47
	\$34,210.47

Balance Sheet

As of May 31, 2018

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	100,293.02
Mitigation Account xx0102	98,167.97
Union Banc Investment xx8488	198,838.52
Union Bank xx72042	13,120.78
Total Checking/Savings	410,420.29
Total Bank Accounts	410,420.29
Accounts Receivable	
Accounts Receivable (A/R)	11,126.00
Total Accounts Receivable	11,126.00
Total Current Assets	421,546.29
Fixed Assets	
Clinton Keith Land	475,000.00
Total Fixed Assets	475,000.00
Other Assets	
adjust gain loss brokerage statement	5,598.28
Total Other Assets	5,598.28
TOTAL ASSETS	\$902,144.57
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
AMEX 41005	-24.74
Total Credit Cards	-24.74
Other Current Liabilities	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
Total Funds in Brokerage (CD) Account	198,816.36
Total Other Current Liabilities	198,816.36
Total Current Liabilities	198,791.62
Total Liabilities	198,791.62
Equity	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23
Net Income	34,210.47
Total Equity	703,352.95
TOTAL LIABILITIES AND EQUITY	\$902,144.57

Statement of Cash Flows

July 2017 - May 2018

OPERATING ACTIVITIES	Total
Net Income	
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	34,210.47
adjust gain loss brokerage statement	
AMEX 41005	1,800.00
Funds in Brokerage (CD) Account	-1,694.92
	-23.77
	-1,183.64
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	-1,102.33
Net cash provided by operating activities	33,108.14
NET CASH INCREASE FOR PERIOD	
Cash at beginning of period	33,108.14
CASH AT END OF PERIOD	377,312.15
	\$410,420.29

A/R Aging Detail

As of May 31, 2018

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
91 or more days past due						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
Total for 91 or more days past due					\$10,276.00	\$10,276.00
1 - 30 days past due						
04/17/2018	Invoice	041718-2120-2166	RCWD - Water Audit/CropSwap	05/17/2018	850.00	850.00
Total for 1 - 30 days past due					\$850.00	\$850.00
TOTAL					\$11,126.00	\$11,126.00

A/P Aging Detail

As of May 31, 2018


This report contains no data for your specified date range.

CONSENT CALENDAR

Paid Bills

Beata Dale
39655 Breezy Meadow St
Murrieta, CA 92563

INVOICE


ENTERED on Quickbooks	
Date	5 / 1 / 18
Signed	

TEAM RCD
P.O. Box 2078
Temecula, CA 92593

Invoice # 0000120


Invoice Date 04/27/2018

Due Date 05/04/2018

Item	Description	Unit Price	Quantity	Amount
	BOOT STRAP GRANT - general clerical tasks, drafting documents, project management, creation of District Policy and Procedure Manual	\$15.00	11.5	\$172.50
<u>NOTES:</u> 04/23/18 1.5 hour 04/24/18 2.5 hours 04/25/18 3 hours 04/26/18 2 hours 04/27/18 2.5 hours				
				
		Total		\$172.50
		Balance Due		\$172.50

Beata Dale
39655 Breezy Meadow St
Murrieta, CA 92563

INVOICE


ENTERED on Quickbooks
Date 5 / 8 / 18
Status 

TEAM RCD
P.O. Box 2078
Temecula, CA 92593

Invoice # 0000122

Invoice Date 05/04/2018

Due Date 05/11/2018


Item	Description	Unit Price	Quantity	Amount
	BOOT STRAP GRANT - general clerical tasks, drafting documents, project management, creation of District Policy and Procedure Manual	\$15.00	7	\$105.00
NOTES: 05/01/18 2.5 hours 05/02/18 3 hours 05/04/18 1.5 hours				
		Total		\$105.00
		Balance Due		\$105.00

Beata Dale
39655 Breezy Meadow St
Murrieta, CA 92563

INVOICE

TEAM RCD
P.O. Box 2078
Temecula, CA 92593

Invoice # 0000124
Invoice Date 05/18/2018
Due Date 05/25/2018


Item	Description	Unit Price	Quantity	Amount
	BOOT STRAP GRANT - general clerical tasks, drafting documents, project management, creation of District Policy and Procedure Manual	\$15.00	10.5	\$157.50
NOTES: 05/07/18 1.67 hours 05/10/18 2.33 hours 05/15/18 1.33 hours 05/17/18 1.67 hours 05/18/18 3.5 hours				
		Total		\$157.50
		Balance Due		\$157.50

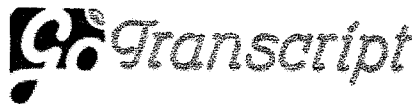
Beata Dale
39655 Breezy Meadow St
Murrieta, CA 92563

INVOICE

TEAM RCD
P.O. Box 2078
Temecula, CA 92593

Invoice # 0000126
Invoice Date 05/16/2018
Due Date 05/25/2018

Item	Description	Unit Price	Quantity	Amount
	Greer Ranch and Adeline Farms biomonitoring photos	\$15.00	6	\$90.00
NOTES: 05/16/18 6 hours				
				
		Total		\$90.00
		Balance Due		\$90.00



Invoice S2T4902500

Company

Parker Corporation LP
Registration No.: SL12792
39 Duke Street, Edinburgh, EH6 8HH, United Kingdom

Bank: VP Bank Verwaltungs - und Privat-Bank AG
Bank address: Aeulestrasse 6, FL-9490 Vaduz, Liechtenstein
Account number: 50.391.736.002
SWIFT: VPBVL12X
Iban no.: LI8908805503917360002

Order Details

Order number: S2T4902500
Type: Transcription
Date: 2018-05-11
Price: \$16.48 (paid in full)
Length: 00:17:55

Customer details

Email: rosecorona@bighorsefeed.com

GoTranscript.com



SimplyCash® Plus Business Credit Card

TEAM RCD
ROSE CORONA

Closing Date 05/15/18 Next Closing Date 06/14/18

OPENSM

p. 1/

Account Ending 6-4100

New Balance	CR\$7.81
Minimum Payment Due	\$0.00
Payment Not Required	

Cash Back Received

This Period

\$24.29

For more details about Rewards, please visit americanexpress.com/rewardsinfo

Account Summary

Previous Balance	\$395.61
Payments/Credits	-\$419.90
New Charges	+\$16.48
Fees	+\$0.00
Interest Charged	+\$0.00

New Balance	CR\$7.81
Minimum Payment Due	\$0.00

Credit Limit	\$25,000.00
Available Credit	\$25,007.81

Days in Billing Period: 32

Customer Care

Pay by Computer
open.com/pbc

Customer Care	Pay by Phone
1-800-521-6121	1-800-472-9297

See Page 2 for additional information.

See page 2 for important information about your account.

Your credit balance can be applied against future transactions or you may request a refund.

See page 7 for an Important Change to Your Account Terms.

Thank you for your enrollment in AutoPay. No payment is due this month. We will not debit your bank account this month.

Payment Coupon
Do not staple or use paper clips

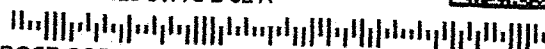
Pay by Computer
open.com/pbc

Pay by Phone
1-800-472-9297

Account Ending 6-41005

Enter 15 digit account # on all payments.
Make check payable to American Express.

AB 02 008923 81778 B 52 A



ROSE CORONA
TEAM RCD
32117 CAMINO NUNEZ
TEMECULA CA 92592-6357

Payment Not Required

New Balance
\$7.81CR

AutoPay Amount
\$0.00

☐ Check here if your address or phone number has changed.
Note changes on reverse side.

AMERICAN EXPRESS
BOX 0001
LOS ANGELES CA 90096-8000

\$ _____
Amount Enclosed

0000349992357367208 100000781000000000 11 H

Credit Reporting: We may report information about your Account to credit bureaus. Late payments, missed payments, or other defaults on your Account may be reflected in your credit report.

12148



Hearing Impaired
TTY: 1-800-221-9950
FAX: 1-800-695-9090
In NY: 1-800-522-1897



Payments
BOX 0001
LOS ANGELES CA
90096-8000

[illegible]

For information on how we protect your privacy and to set your communication and privacy choices, please visit www.americanexpress.com/privacy.



SimplyCash® Plus Business Credit Card
TEAM RCD
ROSE CORONA
Closing Date 05/15/18

OPEN_{SM}

p. 3/1

Account Ending 6-41005

Payments and Credits

Summary

	Total
Payments	-\$395.61
Credits	-\$24.29
Total Payments and Credits	-\$419.90

Detail *Indicates posting date

Payments	Amount
04/28/18* AUTOPAY PAYMENT RECEIVED - THANK YOU WELLS FARGO BANK, NA	-\$395.61
Credits	Amount
04/16/18* YOUR CASH BACK THIS PERIOD IS AMERICAN EXPRESS CASH REBATE TRANSACTION	-\$24.29

New Charges

Summary

	Total
Total New Charges	\$16.48

Detail



ROSE CORONA
Card Ending 6-41005

	Amount
05/10/18 GOTRANSCRIPT +441316186458	\$16.48

Fees

	Amount
Total Fees for this Period	\$0.00

Interest Charged

	Amount
Total Interest Charged for this Period	\$0.00

About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest." Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.

Continued on reverse

2018 Fees and Interest Totals Year-to-Date

	Amount
Total Fees in 2018	\$0.00
Total Interest in 2018	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
Purchases	18.74% (v)	\$0.00	\$0.00
Total			\$0.00
(v) Variable Rate			

**SimplyCash® Plus Business Credit Card**TEAM RCD
ROSE CORONA
Closing Date 05/15/18

p. 5/13

Account Ending 6-41005

Cash Rebate Earning Summary
02/14/18 - 03/16/18**Total Cash Rebate Earned in Mar 2018 Billing Period**
\$24.29**Base Cash Rebate Earned**

02/14/18 - 03/16/18	Qualified Spend \$	Cash Rebate Earned
U.S. Office Supply Stores	\$485.87 @5%	\$24.29
U.S. Wireless Tel. Service Providers	\$0.00 @5%	\$0.00
Other Eligible Purchases	\$0.00 @1%	\$0.00
Total	\$485.87	\$24.29

Year to date	Qualified Spend \$	Cash Rebate Earned
U.S. Office Supply Stores	\$592.39 @5%	\$29.62
U.S. Wireless Tel. Service Providers	\$0.00 @5%	\$0.00
Other Eligible Purchases	\$107.62 @1%	\$1.08
Total	\$700.01	\$30.70

Important Messages

Your monthly cash rebate has been credited to your account. Keep in mind, the more you use your Card, the more you earn.

Cash back rewards are calculated on each eligible transaction. The rewards shown above have been summarized for informational purposes. For specific details, please visit your online statement.

Earn Cash Back Everywhere You Use the Card

You can also earn cash back on the eligible purchases your employees make. Just request Additional Cards for your employees. They don't have an annual fee and they can give you an easier way to track your company's expenses. Just call 1-800-521-6121 to request Additional Cards.

**SimplyCash® Plus Business Credit Card**

TEAM RCD
ROSE CORONA
Closing Date 05/15/18

OPENSM

p. 7/13

Account Ending 6-4100

Notice of Important Changes to Your Cardmember Agreement

We are making changes summarized below to your account terms, which are contained in the American Express Cardmember Agreement ("Agreement") governing your Account referenced in this notice. We encourage you to read this notice, share it with Additional Cardmembers on your account, and file it for future reference. If you have any questions about this change, please call the number on the back of your Card. The detailed changes to your Cardmember Agreement can be found on the following page.

Summary of Change, effective with billing periods ending on or after August 1, 2018	
About your Minimum Payment Due	<p>We are amending this section of the Cardmember Agreement to include two new tiers for calculating the Minimum Payment Due.</p> <p>For accounts opened before August 1, 2017 or on or after September 1, 2018 If your New Balance is over \$25,000 the change will result in a higher Minimum Payment Due. Whenever the New Balance is less than or equal to \$25,000, this change will not affect the Minimum Payment Due calculation.</p> <p>For accounts opened between August 1, 2017 and August 31, 2018 How we calculate your Minimum Payment Due will not change.</p>

008923 4/7

ID12637

See the following page for the Detail of Changes to your Cardmember Agreement.

CONSENT CALENDAR

Bills to be Paid

And / or

Reimbursements

Property/Liability Package Program Invoice**Program Year 2018-19**

Temecula-Elsinore-Anza-Murrieta Resource Conservation Dis
Post Office Box 2078
Temecula, California 92593

Invoice Date: 05/15/2018
Invoice Number: 64811
Member Number: 7146

Property, Boiler/Machinery, Pollution, Cyber Coverage for 0 reported item(s) valued at (including contents): \$0	\$0.00
Mobile/Contractors Equipment Coverage for 0 reported item(s) valued at: \$0	0.00
General Liability*, Errors & Omissions, Employee & Public Officials Dishonesty Certificates: 1 Non-Member Certificate(s)	1,450.00
Auto Liability (includes \$50 charge for non-owned auto coverage) Coverage for 0 reported item(s) valued at: \$0	50.00
Auto Comp / Collision Coverage for 0 reported item(s) valued at: \$0	0.00
Trailers Coverage for 0 reported item(s) valued at: \$0	0.00

Gross Package Contribution	\$1,500.00
Earned CIP Credits (18)	-252.00
Longevity Distribution Credit	0.00
MemberPlus Online RQ Bonus	0.00
Other Discounts	0.00
Subtotal	\$1,248.00

5% Multi-Program Discount **\$0.00**

Total Contribution Amount Due by July 15 **\$1,248.00**

*Current Limit of Liability is \$2.5M for G/L, A/L and E&O (excluding outside excess liability limits)

Please pay in full by the due date. If not, a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment.

Please return GREEN COPY with your payment. For invoice questions call the SDRMA Finance Department.

Special District Risk Management Authority
1112 I Street Suite 300, Sacramento, California 95814-2865
Tel 916.231.4141 or 800.537.7790 | Fax 916.231.4111
www.sdrma.org



CONSENT CALENDAR

Correspondence



BERKELEY
CARLSBAD
FRESNO
IRVINE
LOS ANGELES
PALM SPRINGS
POINT RICHMOND
RIVERSIDE
ROSEVILLE
SAN LUIS OBISPO

TRANSMITTAL

To:

DATE: May 9, 2018

Distribution list
(see attached)

- ☒ FOR YOUR REVIEW ☐ FOR YOUR FILES
☐ AT YOUR REQUEST ☐ FOR YOUR INFORMATION
☐ FOR YOUR APPROVAL ☐ DISTRIBUTION

SUBJECT: Recirculated Initial Study/Mitigated
Negative Declaration and Appendices

PROJECT: Temescal Canyon Road Bridge and
Road Realignment Project

PROJECT NUMBER: ACN1401

ITEMS BELOW ARE TRANSMITTED:

- ☐ HERewith
☐ UNDER SEPARATE COVER
☒ VIA: OVERNIGHT

DATE	COPIES	DESCRIPTION
<u>May 9, 2018</u>	<u>1 copy</u>	<u>Notice of Intent</u>

GENERAL REMARKS:

COPIES TO:

BY: Maria Perez for Lynn Calvert-Hayes, AICP

CEQA Review
California Department of Housing & Community
Development
2020 West El Camino Avenue
Sacramento, CA 95833

Elsinore-Murrieta-Anza Resource Conserv. Dist.
P.O. Box 2078
Temecula, CA.92593-2078

CA Dept. of Toxic Substances Control
Attn: Johnson P. Abraham
5796 Corporate Avenue
Cypress, CA 90630

Cleveland National Forest
Attn: William Metz, Forest Supervisor
10845 Rancho Bernardo Rd., Suite 200
San Diego, CA 92127 -2107

Riverside County Clerk
Attn: M. Meyer
2724 Gateway Drive
Riverside, CA 92502-0751

Riverside County Office of Education
Attn: Dr. Judy White, Superintendent
3939 13th Street
Riverside, CA 92502-0868

Riverside County Habitat Conservation Agency
Attn: Rick Bishop, Executive Director
4080 Lemon Street
3rd Floor, MS 1082
Riverside, CA. 92501

Riverside County Fire Department
Attn: Noah DeMartino, Captain
210 West San Jacinto Avenue
Perris, CA 92570

Stanley Sniff, Sheriff
County of Riverside, Sheriff's Department
4095 Lemon Street
Riverside, CA 92501

Lake Elsinore Police Department
Attn: Sgt. Nathan Kaas
333 Limited Avenue
Lake Elsinore, CA 92530

Southern California Assoc. of Governments
Attn: Ping Chang
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017

George J. Spiliotis, Executive Director
Riverside Local Agency Formation Commission
3850 Vine Street, Ste. 110
Riverside, CA 92507-4277

Michael McCoy, Senior Planner
Riverside Transit Agency
1825 Third Street
P.O. Box 59968
Riverside, CA 92517-1968

Eastern Information Center
University of California, Riverside, Dept. of
Anthropology
1334 Watkins Hall
Riverside, CA 92521

Rincon Band of Mission Indians
Attn: Destiny Colocho, Cultural Resources Mgr
Cultural Resource Department
1 West Tribal Road
Valley Center, CA 92082

Pala Band of Mission Indians
Tribal Historic Preservation Office
Attn: Shasta C. Gaughen, MA
35008 Pala-Temecula Road, PMB 445
Pala, CA 92059

Torres Martinez Desert Cahuilla Indians
Attn: Michael Mirelez, Cultural Resource
Coordinator
P.O. Box 1160
Thermal, CA 92274

Lake Elsinore Unified School District
Attn: Tina Koonce, Director, Facilities and
Operations
545 Chaney Street
Lake Elsinore, CA 92530

Lake Elsinore Valley Chamber of Commerce
Attn: Kim Cousins, President
132 W. Graham Avenue
Lake Elsinore, CA 92530

Inland Empire Waterkeepers
Attn: Colin Kelly
6876 Indiana Avenue, Suite D
Riverside 92506

Palomar Audubon Society
P.O. Box 2483
Escondido, CA 92033

Endangered Habitats League
Attn: Dan Silver, Executive Director
8424 Santa Monica Blvd., Suite A 592
Los Angeles, CA 90069-4267

Sierra Club - San Gorgonio Chapter
P. O. Box 5425
Riverside, CA 92517-5425

Caltech/Mt. Palomar Observatory
Attn: Andrew Boden, Deputy Director
1200 East California Blvd., Mail Code 11-17
Pasadena, CA 91125

CEQA Review
Metropolitan Water District of So. California
P. O. Box 54153
Los Angeles, CA 90054-0153



CITY OF LAKE ELSINORE

Community Development Department
130 South Main Street, Lake Elsinore, CA 92530
(951) 674-3124

NOTICE OF PUBLIC HEARING AND NOTICE OF AVAILABILITY AND INTENT TO ADOPT A MITIGATED NEGATIVE DECLARATION

A Recirculated Initial Study (ER 2018-00001) SCN No. 2018031021 for a Mitigated Negative Declaration (MND) has been prepared pursuant to the California Environmental Quality Act (CEQA) for the Temescal Canyon Road Bridge Replacement and Road Realignment Project and is available for public review.

NOTICE IS HEREBY GIVEN that the City Council of the City of Lake Elsinore, California, will hold a public meeting on July 10, 2018, at the Lake Elsinore Cultural Center, 183 North Main Street, Lake Elsinore, California, 92530, at 7:00 p.m., or as soon thereafter as the matter may be heard, to consider the MND and the proposed project, as described below. ALL INTERESTED PERSONS are hereby invited to attend this public hearing to present written information, express opinions or otherwise present evidence in the above matter. If you wish to legally challenge any action taken by the City on the above matter, you may be limited to raising only those issues you or someone else at the public hearing described in this notice, or in written correspondence delivered to the City prior to or at the public hearing.

Project Name:

Temescal Canyon Road Bridge Replacement and Road Realignment Project

Project Location:

The proposed project site is located in the northwest portion of the City of Lake Elsinore in Riverside County. (refer to Figure 1) The project site is located on Temescal Canyon Road, about 300 feet south of Interstate 15 (I-15), and 0.22 mile west of Lake Street at the Temescal Wash crossing. The project site is located on the Alberhill, California United States Geologic Survey 7.5-minute quadrangle map, Township 5 South, Range 5 West, Sections 15 and 16 (Latitude 33°43'46.45" North; Longitude 117°24'0.0" West).

Project Description:

The City of Lake Elsinore (City), in coordination with the California Department of Transportation (Caltrans), is proposing to construct a new bridge over Temescal Wash in the City of Lake Elsinore, California.

There are two segments to the project which are as follows:

- Segment A includes the segment of roadway from 200 feet north of the proposed bridge to connect to the existing 2-lane Temescal Canyon Road. The 649-foot roadway transition from the bridge to the existing 2-lane Temescal Canyon Road would be built using local funds.
- Segment B includes the 4-lane, 375 foot long bridge and approximately 200 feet of the roadway, northwest of the bridge and 130 feet southeast of the bridge to be constructed using HBP (federal) and local funding.

The new bridge will connect to a 696-foot long realigned roadway that will extend from 200 feet south of the bridge to Lake Street approximately 180 feet south of the current intersection. This realigned roadway was approved by the City of Lake Elsinore as part of the Alberhill Villages Specific Plan (AVSP) in February 2017. The proposed bridge is 98-feet wide (with a curb-to-curb width of 80 feet), 375 feet long, and a structure depth of 5 feet. The bridge shall be striped with a 14-foot painted median, two 12-foot inside lanes, two 15-foot outside lanes, two 6-foot shoulders that can accommodate a Class II bike lane, and two 6-foot sidewalks separated from vehicular traffic with a concrete barrier, which is necessary due to a posted speed limit greater than 45 miles per hour (MPH). (refer to Figure 2)

The realigned road from the bridge to Lake Street going southeast was the subject of a separate CEQA action (Final Environmental Impact Report for the Alberhill Villages Specific Plan - SCH No. 2012061046) and would conform to the City's standard for a "Major Highway" with a right-of-way width of 100 feet (refer to Figure 2). The ultimate standard roadway section would consist of a painted 14-foot median, two 12-foot inside lanes, two 15-foot outside lanes, two 6-foot shoulders, and two 10-foot parkways that can accommodate a 6-foot wide sidewalk.

As previously stated, the proposed bridge is on a new roadway alignment. In the interim, the existing roadway northwest of the relocated bridge and the new roadway southeast of the relocated bridge would be two lanes (one lane in each direction). In the future, both segments of the roadway would be widened to four lanes.

The area to be potentially affected by the project includes properties within the AVSP in the City of Lake Elsinore. The project would require the permanent acquisition of new right-of-way for roadway and habitat restoration, as well as, temporary construction easements, and permanent easements for drainage. Since the proposed bridge is not located in an existing roadway, it would not require relocation of existing utilities (water, sewer, cable, telephone, gas, electric utilities, etc.). However, the bridge sidewalk and deck would include utility openings to accommodate future utilities.

The project would include drainage improvements within Temescal Wash. Activities would include minor regrading of the creek near the bridge and construction of concrete slope protection, cutoff wall, and riprap launch pad to protect the bridge abutments from scour. A 478-foot segment of the existing low-flow channel would be relocated to convey low flows through the proposed bridge. The relocated low-flow channel would extend approximately 100 feet downstream of the proposed bridge. It would also extend approximately 250 feet upstream of the proposed bridge. The approximate total construction area of the project is 6.27 acres with an impervious area of approximately 3.0 acres (proposed roadway pavement, bridge, and concrete slope protection near the bridge abutment). In contrast, the impervious area (roadway pavement and bridge) of the existing Temescal Canyon Road is approximately 1.8 acres.

Channel Grading: The grading area of Temescal Wash will consist of approximately 2.66 acres. The average length and width of channel excavation limits are 420 feet and 300 feet, respectively. The excavation depth in the lowest elevation of the main channel is approximately 2 feet deep.

Low-flow Channel: As result of the proposed grading and location of the proposed bridge columns, a 478-foot segment of the existing low flow channel (404 Jurisdictional Delineation) will be impacted. The impacted segment will be relocated to convey low flows through the proposed bridge. The relocated low-flow channel will extend approximately 100 feet downstream of the proposed bridge. It will also extend approximately 250 feet upstream of the proposed bridge. The bottom of the low-flow channel is approximately 18 feet wide while the top of bank is approximately 55 feet wide. The depth of the channel varies from 1 foot to 1.2 feet. The relocated low-flow channel will be restored to replicate the bio-resource of the existing low-flow channel.

Bridge Construction Techniques: The proposed bridge is a Cast-In-Place (CIP) Pre-Stressed Concrete Box Girder structure, which is the most cost-effective structure type for a nominal span length in the range of 100 to 200 feet in California. CIP Concrete Box Girder structures require very little maintenance. The only major long-term maintenance work involves sealing the concrete bridge deck and replacing the expansion joint rubber material every 10 to 20 years. The maintenance work is done on the bridge deck without entering the channel bottom.

The proposed bridge will be supported by two piers in the channel and two abutments, one at the beginning and one at the end of the structure. The pier columns and abutments will be supported by driven steel piles. The abutment footings will be placed in the approach embankments. The slopes under the bridge will be protected from scour and erosion by a concrete lining on the surface of the embankment.

Construction of the pier footings require shoring around the footing area for excavation to reach the level that pile driving will commence. Prior to excavation inside the shoring, temporary dewatering will be performed to lower the local ground water level (just within the shoring enclosure) until the excavation is completed, steel piles are installed, and a layer of concrete seal course is placed below the footing. The purpose of the seal course is to make the excavated area water tight in order to construct the reinforced concrete pile cap and the piers. The temporary dewatering at each pier will last approximately 6 weeks. Temporary dewatering at the abutments is not required as the footings are placed above the graded channel bottom.

The cast-in-place construction method to build the superstructure girder will require installation of temporary falsework in the channel. The falsework support generally consists of temporary timber columns or temporary steel pipe bents. The contractor has the responsibility to design and erect the falsework to maintain a proper storm flow conveyance capacity as mandated by the contract specifications. Falsework in the channel can be removed approximately 6 months after its installation.

Equipment needed to construct the bridge will consist of crane, pile driver, bulldozer, excavator, compactor, and loader.

The construction of the bridge and road realignment would also include the following:

Staging Area: The staging area for the contractor must be of a size and proximity that can accommodate the storing of false work beams and materials if they cannot be stored in the wash. Beams must be carried in using forklifts or flatbed trucks and lifted with a crane.

Potential staging areas have been identified and shall be designated in the plans. The parcels in the northeast corner and northwest corners have been earmarked for contractor's staging areas.

Access: The project site has adequate clearances and access roads for construction of the replacement bridge. A temporary construction easement (TCE) would be required for the duration of construction. Permanent access to the channel bottom is not needed since the long term maintenance can take place from the bridge deck.

Detours: Because the construction would occur in stages, the existing roadway and bridge shall remain open to the public during the duration of construction. Detouring of traffic is not required.

Environmental Effects Anticipated as a Result of the Project

Pursuant to the California Environmental Quality Act (CEQA), the City proposes to adopt a Mitigated Negative Declaration for the project. Staff has found that the project will not have a significant effect on the environment on the basis of the Initial Study with implementation of recommended mitigation measures.

In accordance with the disclosure requirements of CEQA Guidelines Section 15072(g)(5), the project site is not listed as a hazardous property as designated under Section 65962.5 of the Government Code.

Public Review Period

The City Lake Elsinore is the Lead Agency under the California Environmental Quality Act (CEQA) for this project, and is holding a 30-day public review period on the Initial Study/Mitigated Negative Declaration (IS/MND) beginning on **Friday, May 11, 2018**, and ending on **Monday, June 11, 2018**, during which time responsible agencies, the public, and interested parties are invited to comment on the IS/MND for the proposed project.


The IS/MND is available for review at the following locations in the City of Lake Elsinore:

- **City of Lake Elsinore, Community Development Department**, 130 South Main Street, Lake Elsinore, CA 92530
- **City of Lake Elsinore website** at: <http://www.lake-elsinore.org/city-hall/community-development/planning/ceqa-documents-available-for-public-review/temescal-canyon-road-bridge-and-road-realignment-project>
- **Altha Merrifield Memorial Library**, 600 West Graham Avenue, City of Lake Elsinore, CA 92530
- **Vick Knight Community Library**, 32593 Riverside Drive, Building 200, City of Lake Elsinore, CA 92530

Written comments and any questions regarding the project should be directed to:

Richard J. MacHott, Planning Manager
Community Development Department
City of Lake Elsinore
130 South Main Street
Lake Elsinore, CA 92530
951-674-3124 Ext. 209
rmachott@lake-elsinore.org

Date: May 4, 2018

Signature: 
Richard J. MacHott
Title: Planning Manager
Telephone: 951.674.3124 Ext. 209
E-mail Address: rmachott@lake-elsinore.org

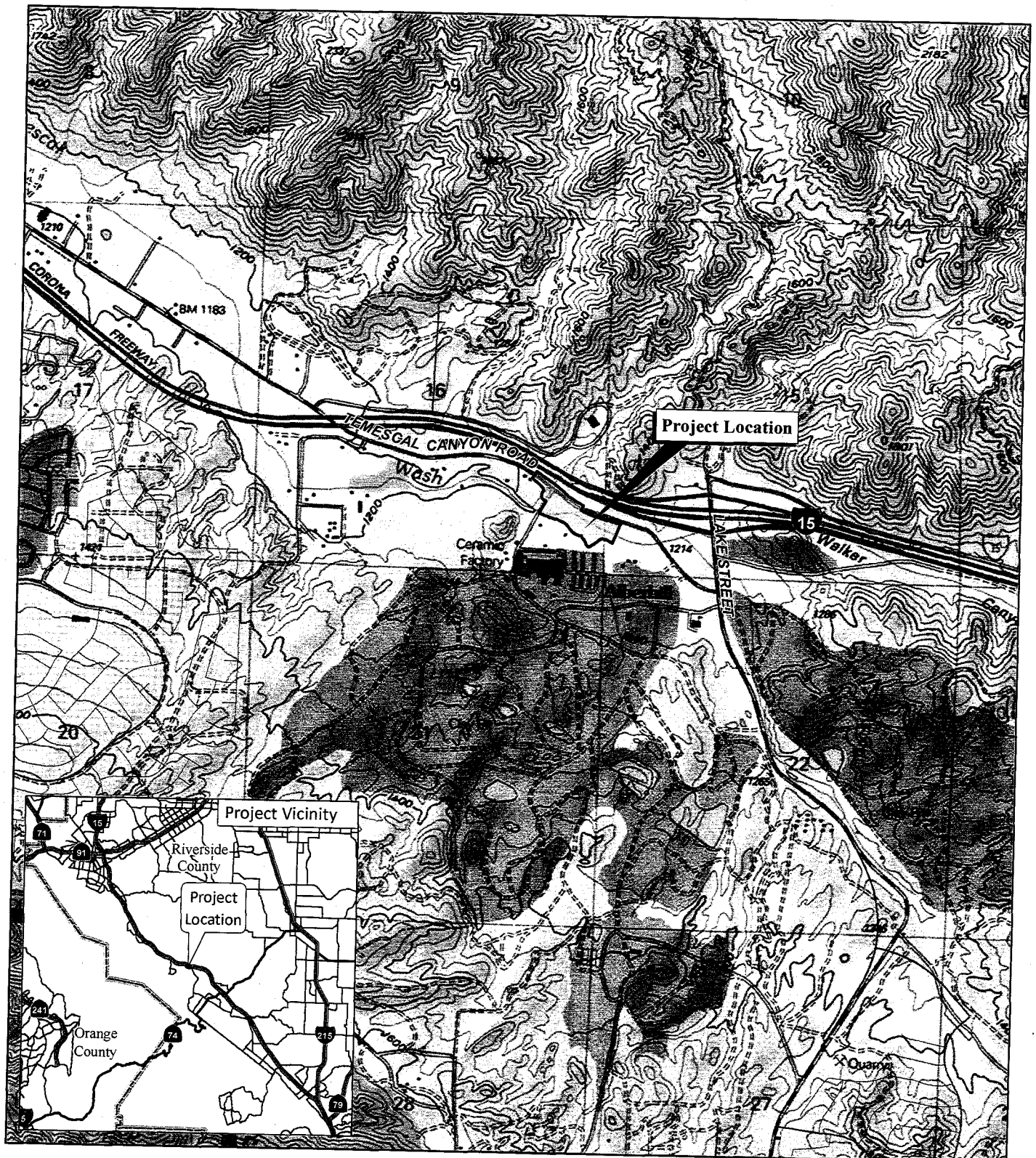


FIGURE 1

*Temescal Canyon Road Bridge Replacement
and Road Realignment Project
Initial Study/Mitigated Negative Declaration*

Regional Location

BRLS 5074 (015)

SOURCE: USGS 7.5' Quad: Alberhill, 1988; Riverside County, 2015.

I:\ACN1401\Reports\IS_MND\fig1_RegLoc.mxd (3/5/2018)