

AGENDA

AGENDA

Temecula-Elsinore-Anza-Murrieta

Resource Conservation District

Regular Board Meeting

Thursday, October 12, 2017 – 4:00 p.m.

Truax Building

41923 Second Street, Fourth Floor

Temecula, CA 92590

ADDING URGENCY ITEMS TO THE AGENDA:

Items may be added to the Agenda in accordance with section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District after the agenda was posted.

I. PRELIMINARY FUNCTIONS

Call to Order – Pledge of Allegiance

Roll Call/Establish a Quorum

Approval of Agenda

Public Comment

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board.

II. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed

of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

1. Consider approval of Minutes of the Board of Directors Scheduled Meeting of September 14, 2017
2. Consider approval for current and past Months Financials: Financials and Management Reports for September, 2017.
3. Consider approval for current bills and reimbursements
 - a) Bills Paid:
 1. American Express \$0.38 CREDIT \$0.38cashback
 - b) Bills to be paid or reimbursements:
 1. Dave McElroy \$972.00 Consulting August 17 – Sept 13, 2017
 2. Dave McElroy \$528.00 Consulting Sept 14 – Sept 30, 2017
 3. Big Horse Feed \$48.92 Sony Recorder for Minutes/7
 4. Mission RCD \$1868.72 Pond Turtle Survey, Final Bill

Approve all Correspondence and General information listed below as received on Consent Calendar

III. CORRESPONDENCE

1. Sara Schwemmer-CARCD Government contacts for RCD's and S.E.E. Grant info
2. Emily Sutherland – Radio Spots and State Conference Agenda is now on line
3. Karen Buhr – Legislative Updates
4. NACD – Members Only Section
5. USDA – Beginning Farmers and Ranchers Committee
6. Riverside-Corona RCD – Don't Haunt the Watershed

IV. GENERAL INFORMATION

1. Conservation Clip List 9/11, 9/15, 9/25
2. CSDA e-News 9/12, 9/19, 10/3,
3. NACD eResource 9/14, 9/20, 10/3 (2)
4. River Rally 9/14, 9/15, 10/3
5. Forestry News
6. Jeffries Journal -

GUEST SPEAKERS

V. SPEAKERS: Erica Ryan, California Regional Water Quality Control – San Diego Region

Jonathan Ingram, Mayor Pro Temp, City of Murrieta

VI. ACTION ITEMS/ DISCUSSION CALENDAR

1. Discussion and update of MOU with Western Riverside County RCA

VII. OLD BUSINESS

1. Discussion and update on Crop Swap and Water Audits – Dave McElroy
2. Discussion and update of MOU with Rivers & Lands Conservancy- Rose Corona
3. Acceptance letter to Helix and Mission Pacific on Benton Channel – Rose Corona
4. Discussion and potential approval of Benton Channel Endowment (hand out) – Rose Corona

VII. NEW BUSINESS

1. SoCal Inland Region Area Meeting November 4, 2017 9:30 AM – 2:30 PM Rancho Cucamonga

VIII. ORAL/WRITTEN REPORTS

- | | |
|-------------------------------|---------------------------------|
| 1. NRCS | Robert Hewitt |
| 2. TEAMRCD Director Reports | Open |
| Rose Corona | |
| Dave Kuhlman | |
| Carol Lee Brady | |
| Judy Gugliemana | |
| Michael Newcomb | |
| 3. Associate Director Reports | Open |
| Rick Neugebauer | |
| Randy Feeney | |
| 4. SAWA/Fire Safe Reports | Rick Neugebauer, Representative |
| 5. District Counsel | Gregory P. Priamos/Tawny Lieu |
| 6. Office Manager | Dave McElroy |

IX. FUTURE AGENDA ITEMS

X. ADJOURNMENT

ADA COMPLIANCE STATEMENT:

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.

Next Meeting: November 9, 2017 at 4:00 PM Regular Meeting

CONSENT CALENDAR

Minutes Signed from Last
Meeting

MINUTES

TEAMRCD

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Regular Board Meeting

Thursday, September 14, 2017 4:00 PM

Truax Building

41923 Second Street, Fourth Floor

Temecula, CA 92590

I. PRELIMINARY FUNCTIONS

Call to Order, 4:00 p.m., meeting recorded by Rose Corona

Flag Salute

Roll Call/Establish a Quorum

Directors Present: Rose Corona (President); Carol Lee Brady, Judy Guglielmana, Michael Newcomb (arrived late)

Directors absent: David Kuhlman

Associate Directors Present: Rick Neugebauer, Randy Feeney

District Counsel Absent: Tawny Lieu, Greg Priamos

Office Manager Present: Dave McElroy

Natural Resources Conservation District (NRCS) present: Bob Hewitt

Guest Speaker: Mandy Parkes, District Manager, Inland Empire Resource Conservation District (by phone)

Public Guest: Angel Garcia

Approval of Agenda

President Corona called for a motion to approve the agenda with one addition to new business – discussion and update on pond turtle monitoring.

Director Brady moved to approve as amended, and Director Guglielmana seconded. Call for vote. **Motion passed 3-0.**

II. CONSENT CALENDAR, III. CORRESPONDENCE & IV. GENERAL INFORMATION

President Corona called for a motion to approve the Consent Calendar, all Correspondence and General Information.

Director Guglielmana moved; Director Brady seconded. Call for vote. **Motion passed 3-0.**

V. ACTION ITEMS/ DISCUSSION CALENDAR

Item 1: Discussion and potential approval of Benton Channel Proposal from Helix/Mission Pacific

President Corona noted that Ms. Mandy Parkes would be providing her report regarding this item by phone, introduced the item and turned the floor over to Ms. Parkes. At this point in the meeting Director Newcomb arrived.

Ms. Parkes referred to handouts in the Board packet, which included a consolidated table summarizing major items of work to be included in the \$90,000 figure proposed by Mission Pacific; as well as a cost summary. (Referenced backup documentation may be found in the published Board Packet online.)

Two points that Ms. Parkes emphasized were 1) The amount sufficient to perform tasks under this Benton Channel mitigation and other applicable costs, and 2) The associated scope of work.

In the first section she provided an overview of site characteristics and property protection instruments and current work of site (to memorialize how TEAM RCD is using existing funding.) The next section included detailed figures; the cost breakdown; and methodology used in her calculations.

Ms. Parkes noted that an assumption in her analysis was that there would be a consistent return rate, which would generate funding for enhancement and removal of invasive vegetation. She also provided some recommendations for removal, for timing and methods with the caveat that only aquatically approved herbicides should be used, as is common knowledge/practice amongst technical removal providers.

She stated that most importantly, the annual removal activity as stated in the document is to be measured by performance of the activities outlined. In the event that additional funding becomes available at a later date, the scope may be revisited for review.

Ms. Parkes asked if there were any questions, and Director Brady referred to page 2 of the document (which is available for review in the Board Packet published on the TEAM RCD website) regarding scope of work. Director Brady noted that there was language addressing ongoing threats to ongoing functions, and asked for clarification regarding trash removal. Since the scope of work

under the originally agreement had been only for monitoring, but the scope in the proposed new scope referenced trash removal as well, Director Brady asked if the new language in the agreement that outlines responsibilities of TEAM RCD could be more specific regarding this item.

Ms. Parkes agreed that this was an important point to be included, and stated that she would amend the language to include removal of minor trash as well as a definition of the term "minor trash". Director Brady then asked if items that could cause injury such as needles or hazardous materials would be specifically noted as excluded from the requirement; and Ms. Parkes expanded on the difference between "minor" (chip bags, soda bottles etc. which can be easily picked up and put into a bag) and "major" trash (tires, concrete, unknown liquids, hazardous materials etc. requiring additional work or assistance from an outside party).

Ms. Parkes stated that the scope of work included in the \$90,000 should only include minor trash removal, and should not include major trash removal in perpetuity. She said that she would amend that section of her document's scope of work to address that clarification.

Ms. Parkes continued, outlining Tasks 2 and 3 (supplemental reporting bio-monitoring.) There was general discussion regarding specifics of these tasks and associated breakdown in the funding analysis.

President Corona opened the floor for additional questions and there were none. She summarized, saying that with 1) the completion of the minor amendment to the scope of work by Ms. Parkes and 2) the review of District Counsel, a finalized agreement would need to be written up by the permittee (Mission Pacific) based on TEAM RCD's scope of work. In addition, she said that Fish & Wildlife would need to provide an approval letter documenting their acceptance of the new scope of work and the limitations of what the \$90,000 funding would be able to support. Because Fish & Wildlife and Flood Control are very busy during this time of year, President Corona indicated that she would like to make a motion that will help move the process along once all documents and approvals are in place.

President Corona moved that TEAM RCD accept the \$90,000 from Mission Pacific with the understanding that 1) Fish and Wildlife will approve the revised scope of work (amended by Ms. Parkes as requested by Director Brady) and that TEAM RCD is capable of performing that work for the \$90,000; and 2) President Corona is given the authority to sign those agreements with only minor changes if needed. She commented that in the even to of any large changes she would hold off signing and bring the item to the Board at the next meeting.

Director Newcomb briefly summarized his understanding of the numbers and how the funding would align with the revised scope of work, and Ms. Parkes and President Corona confirmed that his assumptions were correct.

The Board thanked Ms. Parkes and she disconnected the call.

Director Newcomb seconded the motion. Call for vote. **Motion passed 4-0.**

Item 2: Discussion and Potential Approval of MOU with Rivers & Land Conservancy to be signed by Board President if only minor changes are made

President Corona summarized the item, noting that it is in line with the standard MOUs (Memorandums of Understanding) with Mission RCD, with Inland Empire RCD, and SAWA's (Santa Ana Watershed Association) MOU used as a standard. She explained that Rivers and Land Conservancy is also a group that can take conservation easements because they have passed their due diligence with Fish & Wildlife. This would be another partnership to help TEAM RCD keep costs down and expand TEAM RCD's abilities. As an example, a developer would like someone to take their conservation easement and with this MOU in place TEAM RCD could potentially work together with Rivers & Land Conservancy rather than waiting until such time TEAM RCD has completed full due diligence requirements.

Associate Director Neugebauer noted that the MOU had been reviewed by Legal (District Counsel) and President Corona confirmed that this was the case.

President Corona asked for a motion to approve the MOU with the Rivers & Land Conservancy, and Director Guglielmana moved; Director Brady seconded. Call for vote.

At this point in the meeting Office Manager Dave McElroy pointed out that the opportunity for public comment was available prior to the items being discussed and suggested that the public guest may wish to speak. Mr. Garcia indicated that he was there to merely observe.

Return to call for vote. **Motion passed 4-0.**

Item 3: Consideration and Potential Acceptance of RFP for Biological Monitoring of Greer Ranch and Adeline Farms – 2 received

Office Manager Dave McElroy provided background on the item, explaining that an RFP had been sent out for services for monitoring Greer Ranch and Adeline Farms, to see if pricing on the existing agreement could be improved. Two bids were received – one from Mission RCD and one from Inland Empire RCD.

Mr. McElroy reported that both bids were higher than TEAM RCD was currently paying and provided a price comparison summary sheet (available for review in the Board Packet published online). There was some general discussion between Director Newcomb, Mr. McElroy, Director Brady, and Associate Director

Neugebauer regarding the criteria used for scope of work requirements in the RFP as compared with scope of work that was bid.

Although the RFP and bid analysis did not provide a direct “apples to apples” comparison, after discussion the Board agreed that pricing under the current agreement with SAWA appeared to be most cost effective as compared with other entities’ pricing, and if it could be renewed year-to-year TEAM RCD should move forward with that option.

President Corona requested a motion to reapprove SAWA for the biological monitoring for years 2017 and 2018. Director Guglielmana moved; Director Newcomb seconded. Call for vote. **Motion passed 4-0.**

**Item 4 (inadvertently missed but addressed later in the meeting):
Discussion and Potential Approval of Contract Renewal for Dave McElroy**

Item 5: Discussion and Potential Approval of Destruction of Obsolete Records

Mr. McElroy introduced the item, and said that TEAM RCD can destroy some records (within state statutes) and there are also some that may be electronically saved once the paper record is destroyed due to office space constraints.

President Corona suggested working from 2017 backwards in scanning the appropriate documents and then bringing to the Board a list of those documents. In that way there would be a list of everything that has been destroyed, and all vital documents or those requiring a hard signature (such as minutes) would stay in perpetuity. There was no further discussion.

President Corona moved to bring to the Board, at the next meeting, approval of specific destruction of records (within state statutes), which will be needed in order to make room for more files. Director Newcomb seconded. Call for vote. Motion passed **4-0.**

VI. OLD BUSINESS

Item 1: Discussion of Due Diligence application with CDFW (California Department of Fish & Wildlife) Ethics and Sexual Harassment Training, Biographies of Board

Mr. McElroy summarized the requirements and reminded the Board that anyone who had not yet completed training was requested to do so. There was some general discussion regarding website Board bios and photos, and the timing of publication.

Item 2: Discussion of Crop Swap and Water Audits

Mr. McElroy reported that since the last Board meeting there have been two new applicants or Crop Swap and one for Irrigation Audit, and that he anticipated that more would be coming in.

Item 3: Update on MOU with Western Riverside County RCA (Regional Conservation Authority)

Mr. McElroy provided a brief background, saying that RCA, TEAM RCD and legal staff are reviewing the agreement, and that Mr. Jonathan Ingram (Chair of the RCA) has been invited had been invited to speak to the Board.

President Corona moved that the item be tabled until Mr. Ingram could be present at the next meeting; Director Brady seconded. Call for vote. **Motion passed 4-0.**

Item 4: Update on potential for RCDs as a Partner in Programs for Riparian Restoration Resulting from Homeless Citizens Relocation

President Corona reported that she had been attending meetings regarding the homeless from Temecula and Murrieta, and there are several groups working on this issue. She is moving forward with discussions with the City and with Flood Control, and that Fish & Wildlife is working toward trying to get monies. They are also looking toward Regional Quality Water Board for help in getting the watershed restored.

She reminded the Board of the discussion from the previous meeting regarding of each entity's role in helping with relocating homeless people and their belongings in a safe and dignified manner, and then restoring the watershed to a safe and thriving condition. She noted that TEAM RCD's role is more in the area of helping to facilitate and build bridges between Army Corps, Flood Control, the City and the community; and then in helping to bring in group such as Rivers and Land or SAWA for restoration and ongoing monitoring of the area once the appropriate entities have addressed the identification, moving and cleanup activities.

VII. NEW BUSINESS

Item 1: Discussion of Notice for Mitigated Negative Declarations sent by City of Murrieta for Development at the NW Corner of Clinton-Keith and Greer Rd., Plus Heritage Hill

Mr. McElroy introduced the item, saying that the City of Murrieta had sent TEAM RCD two proposed developments for review. If the Board would like to provide comments on them, this provided an opportunity to do so. He and President Corona noted that Associate Director Neugebauer was well versed in the area of development and asked for his input.

Associate Director Neugebauer had reviewed them and commented that he didn't see any mitigation or wetland or any issues (other than the required management plan and other stipulations placed upon them by the Water Board.) There was some general discussion regarding the two sites.

Director Newcomb asked for clarification as to the expectations if TEAM RCD were to review and comment. Mr. Neugebauer responded that TEAM RCD would send a letter acknowledging receipt of their current plans and documents and current status etc; and that we see no impact to the watershed. Director Newcomb then asked if TEAM RCD is simply being asked to comment as a stakeholder vs being requested to review and comment on the negative declaration through due diligence. Associate Director Neugebauer confirmed the former was his understanding. He continued, saying that any opinions would come from the consultants that each of the developers has hired to review the design, and that the plan check process would be then performed by the City's engineering and internal staff.

There was further discussion regarding the pros and cons of responding to the notification. The Board agreed that a more in-depth review could be agendaized as a discussion item at a later date, and Director Newcomb moved that TEAM RCD respond to the two reviews on the table with a legal comment later. President Corona seconded. Call for vote. **Motion passed 4-0.**

Item 2: Discussion of WQUIP (Water Quality Improvement Plan) Meeting October 17 Temecula Conference Center

Associate Director Neugebauer reported that TEAM RCD had not yet received an agenda, and referred to a past discussion regarding the homeless situation (trash) as well as excess nutrients that are ending up in the Santa Margarita estuary as possibly contributing to the issue. He noted that a large percentage is being blamed on the Southwest Riverside County region, which may be subject to challenge. There was general discussion regarding the problem and how community partnerships could potentially tie into a solution.

Item 3: Discussion of potential CDFW Violation (De Portola Road and Monte De Oro Road)

President Corona described the location and details of the potential violation and requested that this item be tabled pending additional details being provided.

Items 4-6: CSDA Annual Conference September 25-28 Monterey, Registration Information and CARCD Annual Conference November 15-18, 2-18 Sacramento Registration, Invitation and Preliminary Agenda; SoCal Inland Region Area Meeting November 4, 2017 Rancho Cucamonga

President Corona noted that registration information and further details were in the Board Packet if any of the Board would like to attend any of these events.

She noted that the added agenda item regarding the pond turtle survey being done for the nature conservancy could be addressed at this time. There had been a “blip” because the principal tasked with the monitoring had accepted another job and was no longer available to perform the work. President Corona and Office Manager McElroy will work on a solution so that the reporting requirements are addressed. President Corona said that an update would be provided as a report in the next meeting.

VIII. ORAL/WRITTEN REPORTS

1. NCRS Bob Hewitt: Mr. Hewitt reported that NCRS is working on eight contracts for farmers in the area, and that HOA work (Meadowview) is coming along well. He went into some detail regarding Flood Control’s review of design and permitting. There was general discussion regarding timing and details of permitting.

2. TEAM RCD Director Reports Open:

Rose Corona: Nothing additional to report

David Kuhlman: Absent

Carol Lee Brady: Nothing to report

Judy Guglielmana: Nothing to report

Michael Newcomb: Nothing to report

3. Associate Director Reports Open:

Rick Neugebauer: Nothing to report

Randy Feeney: Nothing to report

4. SAWA/Fire Safe Reports: Nothing to report

5. District Counsel, Gregory P. Priamos/Tawny Lieu: Not present

6. Office Manager Dave McElroy

At this point on the meeting Mr. McElroy noted that item six regarding renewal of his contract had been inadvertently missed. President Corona apologized and moved to approve Mr. McElroy’s contract as Office Manager for renewal. Director Guglielmana seconded. **Call for vote. Motion passed 4—0.**

Mr. McElroy continued his report with an update regarding the first report due to the Department of Conservation (DOC) for completion and the first draw upon

the grant. He added that the other grant for visioning and long-range planning would be addressed by a committee established as President Corona, Director Newcomb, and himself; and said that a conference call with the consultant would be taking place the following Tuesday. Individual meetings between Directors and the Consultant will then take place along with a possible future retreat to discuss the vision and mission of the Board for TEAM RCD.

IX. FUTURE AGENDA ITEMS

X. ADJOURNMENT

President Corona asked for a motion to adjourn, and Director Guglielmana moved; President Corona seconded. Call for vote. **Motion passed 4-0.**

Carol Lee Brady -Secretary/Treasurer Date

CONSENT CALENDAR

Financials

Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District
For the period ended September 30, 2017

Prepared on
October 3, 2017

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Profit and Loss

September 2017

	Total
INCOME	
Admin Fees	
Pond Turtle	186.87
Total Admin Fees	186.87
Computer Data and Equipment	-48.92
Interest Income	2.42
Investments	
Interest-Savings, Short-term CD	-537.70
Total Investments	-537.70
Stipend Allowance	1,901.25
Western Pond Turtle Survey	1,868.72
Total Income	3,372.64
GROSS PROFIT	3,372.64
EXPENSES	
Contract Services	
Western Pond Turtle Survey MOU	1,868.72
Total Contract Services	1,868.72
General and Administration	
Administrative Consulting	1,500.00
Total General and Administration	1,500.00
Office Supplies	2.80
Operations	
Transcription	90.42
Total Operations	90.42
Other Types of Expenses	
Memberships and Dues	-0.84
Total Other Types of Expenses	-0.84
Total Expenses	3,461.10
NET OPERATING INCOME	-88.46
NET INCOME	\$ -88.46

Balance Sheet

As of September 30, 2017

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	80,249.86
Mitigation Account xx0102	98,148.37
Union Banc Investment xx8488	201,717.08
Union Bank xx72042	13,139.16
Total Checking/Savings	393,254.47
Total Bank Accounts	393,254.47
Accounts Receivable	
Accounts Receivable (A/R)	10,276.00
Total Accounts Receivable	10,276.00
Total Current Assets	403,530.47
Fixed Assets	
Clinton Keith Land	475,000.00
Total Fixed Assets	475,000.00
Other Assets	
adjust gain loss brokerage statement	3,903.36
Total Other Assets	3,903.36
TOTAL ASSETS	\$882,433.83
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	4,268.72
Total Accounts Payable	4,268.72
Credit Cards	
AMEX 41005	89.20
Total Credit Cards	89.20
Other Current Liabilities	
Funds in Brokerage (CD) Account	
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
Total Funds in Brokerage (CD) Account	200,000.00
Total Other Current Liabilities	200,000.00
Total Current Liabilities	204,357.92
Total Liabilities	204,357.92
Equity	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23
Net Income	8,933.43
Total Equity	678,075.91

	Total
TOTAL LIABILITIES AND EQUITY	\$882,433.83

Statement of Cash Flows

September 2017

	Total
OPERATING ACTIVITIES	
Net Income	-88.46
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	1,700.00
Accounts Payable	1,600.25
AMEX 41005	89.58
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	3,389.83
Net cash provided by operating activities	3,301.37
NET CASH INCREASE FOR PERIOD	3,301.37
Cash at beginning of period	389,953.10
CASH AT END OF PERIOD	\$393,254.47

A/R Aging Detail

As of September 30, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
91 or more days past due						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
Total for 91 or more days past due					\$10,276.00	\$10,276.00
TOTAL					\$10,276.00	\$10,276.00

A/P Aging Detail

As of September 30, 2017

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
1 - 30 days past due							
08/15/2017	Bill	20170909427	ISC International-Annual Email	09/14/2017	19	900.00	900.00
09/13/2017	Bill	081717 to 091317	Dave McElroy	09/23/2017	10	972.00	972.00
Total for 1 - 30 days past due						\$1,872.00	\$1,872.00
Current							
09/14/2017	Bill	091417to093017	Dave McElroy	09/30/2017	3	528.00	528.00
09/12/2017	Bill	2017-8	Mission Resource Conservation District	10/12/2017	-9	1,868.72	1,868.72
Total for Current						\$2,396.72	\$2,396.72
TOTAL						\$4,268.72	\$4,268.72

Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District
For the period ended September 30, 2017

Prepared on
October 3, 2017

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Profit and Loss

July - September, 2017

	Total
INCOME	
Admin Fees	
Pond Turtle	1,577.89
Total Admin Fees	1,577.89
Computer Data and Equipment	-48.92
CropSwap Income	11,500.00
Interest Income	7.42
Investments	
Interest-Savings, Short-term CD	-537.70
Total Investments	-537.70
Stipend Allowance	5,703.75
Water Audits Income	4,250.00
Western Pond Turtle Survey	15,778.94
Total Income	38,231.38
GROSS PROFIT	38,231.38
EXPENSES	
Contract Services	
Accounting Fees	
Compilation Filing	1,500.00
Total Accounting Fees	1,500.00
CropSwap Management	
Post Audit	1,675.00
Pre Audit	2,680.00
Total CropSwap Management	4,355.00
Water Audit Management	
Pre Audit	1,675.00
Total Water Audit Management	1,675.00
Western Pond Turtle Survey MOU	15,778.94
Total Contract Services	23,308.94
General and Administration	
Administrative Consulting	4,360.81
Membership Dues	321.56
Total General and Administration	4,682.37
Office Supplies	141.27
Operations	
Postage, Mailing Service	6.90
Printing and Copying	47.85
Transcription	212.30
Total Operations	267.05
Other Types of Expenses	
Memberships and Dues	-1.68
Total Other Types of Expenses	-1.68
Website Expenses	900.00

	Total
Total Expenses	29,297.95
NET OPERATING INCOME	8,933.43
NET INCOME	\$8,933.43

Balance Sheet

As of September 30, 2017

	Total
ASSETS	
Current Assets	
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Liabilities	
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Retained Earnings	287,837.23
Net Income	8,933.43
Total Equity	678,075.91

	Total
TOTAL LIABILITIES AND EQUITY	\$882,433.83

Statement of Cash Flows

July - September, 2017

	Total
OPERATING ACTIVITIES	
Net Income	8,933.43
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	2,650.00
Accounts Payable	4,268.72
AMEX 41005	90.17
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	7,008.89
Net cash provided by operating activities	15,942.32
NET CASH INCREASE FOR PERIOD	15,942.32
Cash at beginning of period	377,312.15
CASH AT END OF PERIOD	\$393,254.47

A/R Aging Detail

As of September 30, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
91 or more days past due						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
Total for 91 or more days past due					\$10,276.00	\$10,276.00
TOTAL					\$10,276.00	\$10,276.00

A/P Aging Detail

As of September 30, 2017

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
1 - 30 days past due							
08/15/2017	Bill	20170909427	ISC International-Annual Email	09/14/2017	19	900.00	900.00
09/13/2017	Bill	081717 to 091317	Dave McElroy	09/23/2017	10	972.00	972.00
Total for 1 - 30 days past due						\$1,872.00	\$1,872.00
Current							
09/14/2017	Bill	091417to093017	Dave McElroy	09/30/2017	3	528.00	528.00
09/12/2017	Bill	2017-8	Mission Resource Conservation District	10/12/2017	-9	1,868.72	1,868.72
Total for Current						\$2,396.72	\$2,396.72
TOTAL						\$4,268.72	\$4,268.72


TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

General Fund xx2226, Period Ending 09/30/2017

RECONCILIATION REPORT

Reconciled on: 10/04/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

ENTERED on Quick	
Date	10 / 03 / 17
Signed	

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	76,413.21
Checks and payments cleared (4)	-1,771.27
Deposits and other credits cleared (1)	1,901.25
Statement ending balance	76,543.19

Uncleared transactions as of 09/30/2017	-48.92
Register balance as of 09/30/2017	76,494.27
Cleared transactions after 09/30/2017	0.00
Uncleared transactions after 09/30/2017	-900.00
Register balance as of 10/04/2017	75,594.27

Details

Checks and payments cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/18/2017	Bill Payment		Dave McElroy	-960.00
09/19/2017	Bill Payment		Mission Resource Conserv...	-335.00
09/19/2017	Bill Payment		Mission Resource Conserv...	-335.00
09/20/2017	Bill Payment	1212	Glennies Office Supply	-141.27
Total				-1,771.27

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/13/2017	Sales Receipt	7121	SAWA - Stipend	1,901.25
Total				1,901.25

Additional Information

Uncleared checks and payments as of 09/30/2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/16/2017	Check	1213	Big Horse Feed - Exp. Rei...	-48.92
Total				-48.92

Uncleared checks and payments after 09/30/2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/02/2017	Bill Payment		ISC International-Annual E...	-900.00
Total				-900.00

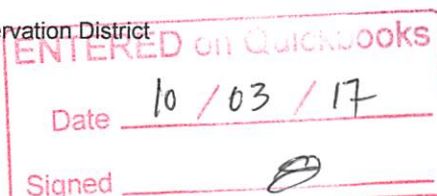
TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Mitigation Account xx0102, Period Ending 09/30/2017

RECONCILIATION REPORT

Reconciled on: 10/04/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A



Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	98,145.95
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	2.42
Statement ending balance.....	<u>98,148.37</u>
Register balance as of 09/30/2017.....	98,148.37

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/29/2017	Deposit		Wells Fargo Bank-Interest I...	2.42
Total				2.42

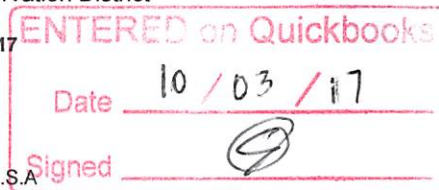
TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Banc Investment xx8488, Period Ending 09/30/2017

RECONCILIATION REPORT

Reconciled on: 10/04/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A.



Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	202,254.78
Service charge.....	-537.70
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>201,717.08</u>
Register balance as of 09/30/2017.....	201,717.08

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Bank xx72042, Period Ending 09/29/2017


RECONCILIATION REPORT

Reconciled on: 10/04/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

ENTERED on 10/03/17

Date 10 / 03 / 17

Signed 

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	13,139.16
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>13,139.16</u>
Register balance as of 09/29/2017.....	13,139.16

CONSENT CALENDAR

Paid Bills

**SimplyCash® Plus Business Credit Card**TEAM RCD
ROSE CORONA

Closing Date 09/14/17 Next Closing Date 10/15/17



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Account Ending 6-41005

New Balance **CR\$0.38**
Minimum Payment Due **\$0.00**
Payment Not Required

Cash Back Received

This Period

\$0.38

For more details about Rewards, please
 visit americanexpress.com/rewardsinfo

Account Summary

Previous Balance	\$83.18
Payments/Credits	-\$83.56
New Charges	+\$0.00
Fees	+\$0.00
Interest Charged	+\$0.00

New Balance **CR\$0.38**
Minimum Payment Due **\$0.00**

Credit Limit	\$25,000.00
Available Credit	\$25,000.38

Days in Billing Period: 30

See page 2 for important information about your account.

Your credit balance can be applied against future transactions or you may request a refund.

Thank you for your enrollment in AutoPay. No payment is due this month. We will not debit your bank account this month.

Customer Care

Pay by Computer
open.com/pbc

Customer Care 1-800-521-6121
Pay by Phone 1-800-472-9297

See Page 2 for additional information.

Payment Coupon
 Do not staple or use paper clips

Pay by Computer
open.com/pbc

Pay by Phone
 1-800-472-9297

Account Ending 6-41005

Enter 15 digit account # on all payments.
 Make check payable to American Express.

AB 01 009499 47531 B 46 A



ROSE CORONA
 TEAM RCD
 32117 CAMINO NUNEZ
 TEMECULA CA 92592-6357

Payment Not Required

New Balance
\$0.38CR

AutoPay Amount
\$0.00

Check here if your address or
 phone number has changed.
 Note changes on reverse side.

AMERICAN EXPRESS
 BOX 0001
 LOS ANGELES CA 90096-8000

\$ _____
Amount Enclosed

0000349992357367208 100000038000000000 11 H



SimplyCash® Plus Business Credit Card
TEAM RCD
ROSE CORONA
Closing Date 09/14/17



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Account Ending 6-41005

Payments and Credits

Summary

	Total
Payments	-\$83.18
Credits	-\$0.38
Total Payments and Credits	-\$83.56

Detail *Indicates posting date

Payments	Amount
08/30/17* AUTOPAY PAYMENT RECEIVED - THANK YOU WELLS FARGO BANK, NA	-\$83.18
Credits	Amount
08/17/17* YOUR CASH BACK THIS PERIOD IS AMERICAN EXPRESS CASH REBATE TRANSACTION	-\$0.38

Fees

	Amount
Total Fees for this Period	\$0.00

Interest Charged

	Amount
Total Interest Charged for this Period	\$0.00

About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest." Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.

2017 Fees and Interest Totals Year-to-Date

	Amount
Total Fees in 2017	\$0.00
Total Interest in 2017	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
Purchases	18.24% (v)	\$0.00	\$0.00
Total			\$0.00

(v) Variable Rate

**SimplyCash® Plus Business Credit Card**

TEAM RCD
ROSE CORONA
Closing Date 09/14/17



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Account Ending 6-41005

Cash Rebate Earning Summary
06/16/17 - 07/16/17**Total Cash Rebate Earned in Jul 2017 Billing Period**
\$0.38**Base Cash Rebate Earned**

06/16/17 - 07/16/17	Qualified Spend \$	Cash Rebate Earned
U.S. Office Supply Stores	\$0.00 @5%	\$0.00
U.S. Wireless Tel. Service Providers	\$0.00 @5%	\$0.00
Other Eligible Purchases	\$38.24 @1%	\$0.38
Total	\$38.24	\$0.38

Year to date	Qualified Spend \$	Cash Rebate Earned
U.S. Office Supply Stores	\$114.57 @5%	\$5.73
U.S. Wireless Tel. Service Providers	\$0.00 @5%	\$0.00
Other Eligible Purchases	\$799.95 @1%	\$8.01
Total	\$914.52	\$13.74

Important Messages

Your monthly cash rebate has been credited to your account. Keep in mind, the more you use your Card, the more you earn.

Cash back rewards are calculated on each eligible transaction. The rewards shown above have been summarized for informational purposes. For specific details, please visit your online statement.

Earn Cash Back Everywhere You Use the Card

You can also earn cash back on the purchases your employees make. Just request Additional Cards for your employees. They're fee-free and they can give you an easier way to track your company's expenses. Just call 1-800-521-6121 to request Additional Cards.

CONSENT CALENDAR

Bills to be Paid

And / or

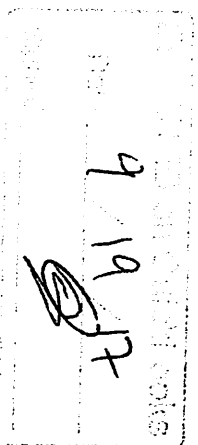
Reimbursements

Dave McElroy Services and expenses Invoice Aug 17 to September 13, 2017

Date	Activity	Hours	Mileage	Supplies	Supply Cost
8/17/2017	CDFW, Adaline report, web page	8			
8/18/2017	with phone and Bill Long	2			
8/21/2017	files bills due diligence	6			
8/22/2017	files bills resource Inventory	4			
8/23/2017	Anza visit files due diligence	8			
8/25/2017	program work	4			
8/28/2017	Agenda and programs, contacts	6			
8/29/2017	soils programs and CDFW contacts	3			
8/30/2017	Agenda and contacts	1			
8/31/2017	Agenda	2			
9/4/2017	Agenda contacts due diligence	4			
9/5/2017	Obsolete File Form Long Range Plan	4			
9/6/2017	Obsolete File Long Ran	8			
9/7/2017	Agenda contacts due diligence	6			
9/8/2017	Agenda contacts due diligence	5			
9/11/2017	Due diligence	4			
9/12/2017	Files	3			
9/13/2017	Networking and education	3			
TOTALS		81			

81 hrs @ 12/hr = \$972.00

Dave McElroy
Dave McElroy



[Signature]

Dave McElroy Services and expenses Invoice September 14 to September 30 , 2017

<i>Date</i>	<i>Activity</i>	<i>Hours</i>	<i>Mileage</i>	<i>Supplies</i>
9/14/2017	Board Meeting Day	8		
9/15/2017	Checks and files	4		
9/18/2017	conference call	1		
9/20/2017	files, grant report follow up fromboard mtg	9		
9/21/2017	mou and nature cons follow up	2		
9/22/2017	conf call-lrp, planning schd, tnc followup	4		
9/25/2017	Schd, Contacts,files	6		
9/26/2017	Acct,contacts,files,agenda	6		
9/27/2017	Files at Rancon	4		

Supply
Cost

ENTERED on Quickbooks

Date 10 / 03 / 17

Signed EB

TOTALS

44

44 hrs @ \$12 per Hr = \$528.00



Welcome to Best Buy #1076
32937 US HWY 79
TEMECULA, CA 92592
(951) 302-7046



Val #:000121-970770-972388-816346-945297-382

1076 064 5559 09/16/17 16:35

5774900 ICDPX370 44.99
SONY ICDPX370 IC RECORDER PX370
59.99 Was Price
15.00- Sale Discount
Sales Tax 3.93

Subtotal 44.99
Sales Tax 3.93

=====
Total 48.92

*****0005 ChipRead USD\$ 48.92
AMERICAN EXPRESS - AMEX
CORONA/ROSEMARIE
Approval 895910

MODE: Issuer
AID: A000000025010801

Other Savings: 15.00
Total Savings: 15.00

My Best Buy ELITE
Member ID 2093456665

ROSE,
Thanks for shopping at Best Buy today!
Your My Best Buy balance as of 07/21/2017
Posted points: 124
Go to BestBuy.com for more info

As a My Best Buy Elite member,
we are pleased to extend your return and
exchange period on eligible products
to 30 days from purchase date.


Devices that can be activated and
cell phones have a 14-day return
policy for all customers.
15-day return period on
almost everything else.

INVOICE

INVOICE NUMBER: TURTLE 2017-8
INVOICE PERIOD: 8/1/2017 TO 8/31/2017
DATE: 9/12/2017

Turtle Survey MOU

Date 9 / 19 / 17

Signed 

DESCRIPTION	HOURS/MILES	RATE	AMOUNT
Trapping Session 8/1 (8 hrs trapping)	8.0	\$70.00	\$560.00
Travel Mileage @ \$0.56/mi: 25 trips of 59.6 mi/round trip	1,490	\$0.56	834.40
District Manager Administrative Duties	2	\$98.00	\$196.00
MRCD Overhead @ 17.5%			\$278.32
TOTAL			\$1,868.72