

# AGENDA

**AGENDA**  
**Temecula-Elsinore-Anza-Murrieta**  
**Resource Conservation District**  
**Regular Board Meeting**  
**Thursday, February 8, 2018 – 4:00 p.m.**  
**Truax Building**  
**41923 Second Street, Fourth Floor**  
**Temecula, CA 92590**

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**ADDING URGENCY ITEMS TO THE AGENDA:**

*Items may be added to the Agenda in accordance with section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District after the agenda was posted.*

**I. PRELIMINARY FUNCTIONS**

**Call to Order – Pledge of Allegiance**

**Roll Call/Establish a Quorum**

**Approval of Agenda**

**Public Comment**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board.*

**II. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed*

*of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

1. Consider approval of Minutes of the Board of Directors Scheduled Meeting of January 2018.
2. Consider approval for current and past Months Financials: Financials and Management Reports for January 2018.
3. Special Districts Financial Transactions Report – Year 2017
  
4. Consider approval for current bills and reimbursements
  - a) Bills Paid:
    1. American Express - \$105.27 – 02/09/2018
  - b) Bills to be paid or reimbursements:
    1. Mission RCD- \$1085.00 - Crop SWAP Pre-Audits – Ciling 12/4/17 and Stage Ranch 12/20/17-\$830.00 Check #1229
  - c) Accounts Receivable – RCWD – Crop Swap/water Audits
    1. Rancho California Water District Crop Swap-Pre Audit-Stage Ranch-12/20/17- \$1200.00
    2. Rancho California Water District Crop Swap-Pre Audit-Ciling-12/4/17-\$850.00

**Approve all Correspondence and General information listed below as received on Consent Calendar**

### **III. CORRESPONDENCE**

1. Minutes and Memo from Fall Inland Region Meeting
2. Management Representative Letter for Nigro and Nigro
3. Stacy Kuhns-Signed Oath of office
4. Certificate of Completion-Required Harassment Prevention Training – Rose Corona -1/23/18
5. Signed MOU with Regional Conservation Authority

### **IV. GENERAL INFORMATION –CORRESPONDENCE GENERAL**

1. The NACD eResource News Briefs – 01/02/2018, 01/09/2018, 01/16/2018. 1/23/18;
2. NACD News – Conservation Clip - 01/05/2018, 01/12/2018, 01/19/2018; 1/23/18 - Nashville Reservation Annual Meeting - 01/05/2018, NACD Forestry Notes – 01/18/2018, 01/19/2018 - NACD Champion Of The Month – 01/09/2018; NACD Annual Meeting Daily Digest-1/31/18
3. River Network – Webinar Series – 01/02/2018, River Network Membership – 01/19/2018
4. CNPS 2018 Conservation Conference – 01/19/2018
5. VAAC Members – 01/12/2018
6. Santa Margarita River Water Quality – 01/12/2018, Santa Margarita WQIP – 01/12/2018, 01/18/2018; SMR Group Meeting and Comments- 1/19/18; SMR TMCL Calculations-1/22/18; 1/25/18-Action Items from SMRNIG Meeting; Santa Margarita Water Improvement Letter-1/29/18; 2/1/18-Doodle poll for Santa Margarita Watershed
7. Jeffries Journal – 01/09/2018
8. Special District Leadership Foundation – 01/19/2018
9. Notice to Form 700 – 01/19/2018
10. CSDA e-News – 01/02/2018, 01/09/2018, 01/16/2018, 01/23/2018,01/30/2018, 2/1/18-workshops
11. CSDA Events – 01/01/2018
12. CSDA Free Ethics Training – 01/06/2018
13. CSDA New Financial Transactions Report – 01/10/2018



14. SDRMA Free Education For Members – 01/17/2018
15. CARCD Updates – 01/04/2018, Hiring - 01/05/2018, Water Board – 01/05/2018, 01/09/2018, 01/16/2018, 01/17/2018, 1/22/18-range riding workshop; 01/23/2018, 01/19/2018, 01/23/2018, 01/29/2018, 01/29/2018
16. CARCD Conservation News – 01/18/2018, 1/18/18-upcoming events of interest; 01/22/2018, 01/24/2018, 01/26/2018-Water Quality Trading handbook; 1/26/18-Free Range Conservation with AFT; ; 1-29-18-Governor Brown Cap and Trade Auction Revenue Expenditure plan
17. Cal Fire Climate Change – 01/03/2018, 01/05/2018
18. CARCD Advocacy Academy – 01/08/2018
19. CARCD Prop 1 Grant Program - 01/16/2018
20. CARCD Opportunities New Year – 01/11/2018, Funding Opportunity Tree Fund - 01/19/2018, Funding Opportunity Urban Greening Program – 01/26/2018, Noxious Weeds on Rangelands Workshop-1-24-18; Funding Opportunity California Watershed Protection – 01/25/2018
21. NRCS webinars 2018 Planned Conservation – 01/18/2018
22. Riverside Ag Expo-March 14, 2018
23. Regional Quality Water Board Agenda and meeting notice -February 14, 2018
24. SAWA Job Opening-1/25/18
25. Riverside MSHCP Meeting Agenda-2/8/18
26. Special Districts- The Year that was and What's to come – 2-1-18
27. LAFCO-Tract No. 36785 La Ventana Plan of service
28. Fallbrook Land Conservancy Manager Position – 1-3-18
29. Notice of Availability of Tentative Regional MS4 Permit Reissuance Schedule-1-30-18

#### **V. ACTION ITEMS/ DISCUSSION CALENDAR**

1. Discussion and potential vote to install a new Secretary/Treasurer-Rose Corona
2. Discussion and Update of Meeting on Potential MOU with Flood Control – Rose Corona
3. Discussion and potential collaboration with IERCD for a Field Day with the Temecula Valley Winegrowers Association to host and discuss a Pierce's Disease Workshop-Rose Corona
4. Discussion of working with Fairway Estates and SAWA on vegetation removal-Rose Corona/Rick Neugebauer
5. Discussion and potential approval of Biomonitoring Reports for Adeline Farms and Greer Ranch to be forwarded to Fish and Wildlife, Army Corps of Engineers, RCA and Greer Ranch Homeowners Association.-Rick Neugebauer
6. Update of potential collaboration with IERCD for grant proposals and other funding Opportunity in from the California Watershed Protection Fund-Rose Corona

#### **VI. OLD BUSINESS**

1. Discussion and update on MOU with Regional Conservation Authority and TEAM RCD-Rose Corona
2. Discussion and update on Crop Swap and Water Audits-Rose Corona
3. Discussion and update on FVS Partners and Mission Pacific Land Company Endowment Agreement Letter-Rose Corona
4. Discussion and update and potential approval of the TEAM RCD 2018 Work Plan and the 5 year Strategic Plan-Michael Newcomb
5. Update on 2016-2017 Districts Financial Transactions Report-Rose Corona
6. Discussion and reminder for Form 700's, Ethics Training and Sexual Harassment Training

#### **VII. NEW BUSINESS**

1. Update of potential collaboration with IERCD for grant proposals and other funding Opportunity in from the California Watershed Protection Fund-Rose Corona

2. Discussion update of potential violations and the role of TEAM RCD in expediting and collaborating with agencies to expedite information
3. Update on Mission Trails Apartment project and request from Julie Beeman of VCS Environmental to have permission to use Arlee Montalvo for specified work in Lake Elsinore-Rose Corona
4. Discussion of Forestry Program Needs Assessment Inquiry-Rose Corona
5. Discussion of TEAM RCD Policy and Procedure Manual-Rose Corona

**VIII. ORAL/WRITTEN REPORTS**

1. NRCS Robert Hewitt
2. TEAMRCD Director Reports Open  
Rose Corona  
Dave Kuhlman  
Carol Lee Brady  
Judy Gugliemana  
Michael Newcomb
3. Associate Director Reports Open  
Rick Neugebauer  
Randy Feeney
4. SAWA/Fire Safe Reports Rick Neugebauer, Representative
5. District Counsel Gregory P. Priamos/Tawny Lieu

**IX. FUTURE AGENDA ITEMS**

**X. ADJOURNMENT**

**ADA COMPLIANCE STATEMENT:**

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.*

**Next Meeting: March 8, 2018 at 4:00 PM Regular Meeting**

# CONSENT CALENDAR

# MINUTES

**Minutes**

**MINUTES**

**TEAMRCD**

**Temecula-Elsinore-Anza-Murrieta Resource Conservation District**

**Regular Board Meeting**

**Thursday, January 18, 2018 at 4:00 PM**

**Truax Building**

**41923 Second Street, Fourth Floor**

**Temecula, CA 92590**

**I. PRELIMINARY FUNCTIONS**

**Call to Order, 4:10 p.m., meeting recorded by Rose Corona**

**Flag Salute**

**Roll Call/Establish a Quorum**

**Directors Present:** Rose Corona (President); Michael Newcomb, Stacy Kuhns

**Directors Absent:** Judy Guglielmana. Dave Kuhlman-Absent

**Associate Directors:** Rick Neugebauer, Randy Feeney - Absent

**District Counsel Absent:** Tawny Lieu, Greg Priamos

**Natural Resources Conservation District (NRCS) Absent:** Bob Hewitt

**Guest Speakers:** None

**Public Guests:** None

**Approval of Agenda**

President Corona called for a motion to approve the agenda including adding to the action items a vote on the disbursement of the funds in the area meeting bank account.; Director Corona moved and director Michael Newcomb seconded. Call for vote. **Motion passed 3-0.**



## **PUBLIC COMMENT**

None

## **II. CONSENT CALENDAR, III. CORRESPONDENCE & IV. GENERAL INFORMATION**

President Corona moved to approve the Consent Calendar, all Correspondence and General Information.

Director Newcomb seconded. Call for vote. **Motion passed 3-0.**

## **V. ACTION ITEMS/ DISCUSSION CALENDAR**

### **Item 1: Oath of Office-Stacy Kuhns Director**

Ms Kuhns was given the oath office by President Corona, however Director Newcomb noted that the consent calendar was approved prior to her being sworn in. Director Newcomb amended the approval of the agenda and the Consent Calendar to a new motion to approve both the agenda and Consent Calendar. President Corona seconded the motion. No discussion. Call for vote- **Motion passed 3-0.**

### **Item 2: Discussion and potential approval to submit draft letter to FVS Partners regarding deadlines for signature for the implementation of Funding Agreement between FVS Partners, LLC and TEAM RCD for Conservation Easement Management at the Benton Channel regarding the French Valley south Tentative Tract 3-837 Project and to allow the President to sign with minor changes**

President Corona stated that she had spoken to District Counsel and they had created a draft letter indicating that TEAM RCD was still waiting for a signed agreement in order to implement the agreement for the \$90,000.00 Endowment for Benton Channel. The letter outlined the original agreement of October 31, 2017 which indicated a start point of April 1, 2018.

After reviewing the letter, Director Newcomb indicated that as long as the Board had sunset clauses in the agreement, that it appeared to prudent to send the letter along as a reminder to FVS Partners and the various agencies that would be affected. As stated in the letter acceptance of the Funding Agreement is conditioned on the approval of TEAM RCD's Board of Directors and that it is based on a start date for work in the Benton Channel of April 1, 2018. This could trigger another review by the various agencies and TEAM RCD wanted to make sure that FVS Partners were aware of the deadlines since the Board had not received a response back.

A motion was made by President Corona to approve a draft letter including the language that Director Newcomb provided and allow the President to sign and

send off to FVS Partners with only minor changes. Seconded by Director Kuhns. No further discussion. **Motion passed 3-0**

**Item 3-Discussion and potential approval to provide Mike Newcomb with credentials to perform updates and create more advanced creative presentation on the website.**

President Corona made the motion to approve the above. Seconded by Stacy Kuhns. No further discussion. Call to vote. **Motion passed 3-0**

**Item 4-Discussion and potential approval to disseminate responsibilities between Board members for active projects until new office manager/temporary consistent help is obtained.**

President Corona noted that since the Board no longer has an office manager the need to disseminate responsibilities amongst the Board members may be temporarily necessary until a permanent office manager and/or consistent temporary help can be found.

President Corona indicated that she could continue to handle CropSwap and Water Audit programs without much difficulty. She also indicated that the Boot Strap program actually could be completed fairly quickly with the items left on the list for the Board to meet its accreditation. The biggest challenges would be to get the Policies and Procedures completed and to get individual Board members to complete their Ethics and Sexual Harassment training.

Director Newcomb indicated that he thought that the policies had already been sent to District Counsel to create to align with already existing policies that are at the County level. President Corona indicated that the former Office Manager had been tasked with this duty but had not started on this portion of accreditation. President Corona also asked new director Kuhns to assist on rounding up Form 700's and other information from Directors to help complete the accreditation. Website updates and information would be handled by Director Newcomb while the scanning, cataloguing and destruction of records could be assigned at a later date. Director Newcomb then made a motion to instruct Counsel to create the policies needed and use the County of Riverside policies as the form and make whatever modifications are appropriate for our district in order to be in compliance not only with the State but with the County policies. President Corona seconded the motion. No further discussion. Call to Vote. **Motion Passed 3-0.**

**Item 5-Discussion and review of preliminary draft for the Long Term Strategic Plan for TEAM RCD.**

Director Newcomb noted that President Corona, himself and Rick Neugebauer met with Bill Long a consultant that works with resource conservation districts and helps put together long-term strategic plans. He noted that this consultant was being paid for through the CARCD grant programs and it does not come out of the

TEAM RCD budget. Based on input from directors and different agencies, Mr. Long has created a draft for a long range plan for TEAM RCD. Since this was the first version of the draft and the Board was missing two directors at this meeting, Director Newcomb suggested the Board table this item until a full board was available for discussion. He also suggested that he put out to all the Directors this same item for review before the next meeting so they may be prepared for discussion. It was agreed to table the item until the next meeting.

During this part of the meeting a brief discussion ensued for the new director regarding particulars in the Brown Act. President Corona and Director Newcomb filled Ms. Kuhns in on the basics of the law and offered brief examples in directing correspondence and the correct processes. They also offered the assistance of Counsel or themselves along with training access that would help her to better understand the Brown Act.

**Item 6-Discussion and potential approval of collaboration with IERCD, SAWA and TEAM RCD to obtain grant monies for watershed projects**

President Corona informed the Board that during the month of December there had been several grants forwarded for potential participation by area RCD's that might be something TEAM RCD would like to be involved in. She indicated that she had spoken to Mandy Parkes of IERCD and that Ms. Parkes liked the idea of collaboration if we could find something we could partner on. There was one grant in particular that dealt with Soil Health that was not due until the end of February that Ms. Parkes felt would be viable for not only our two districts but could also include Mission RCD. She indicated that she would look through it and provided a synopsis for the Board to review. Even though some of these grants required a collective match, Ms. Parkes indicated that this could come primarily from the IERCD and depending on the grant parameters, TEAM RCD might not be required to come up with the one-to-one match. IERCD would write the grant and include both TEAM RCD and Mission RCD. President Corona made a motion to accept a draft grant proposal created by IERCD prior to the next meeting in order to make the deadline date for the actual grant. Director Newcomb seconded the motion. No further discussion. **Motion passed 3-0.**

**Item 7-Discussion and potential approval for President to sign checks for accounts payable in the event of a lack of quorum or due to a cancellation of a meeting which prevents a vote to approve the normal course of business billings being paid by due dates. This is to include the following stipulations:**

**a) That any bills that will be considered delinquent will be reviewed first by the Vice-President and/or the Secretary Treasurer.**

**b) That a single signature is sufficient to pay any and all bills that are not over \$1,000 as per present district policy.**

**c) As per policy, any invoice over \$1,000.00 shall have two signatures.**

President Corona asked for a motion. Director Kuhns so moved, Director Newcomb seconded. No further discussion. **Motion passed 3-0.**

## **VI. OLD BUSINESS**

### **Item 1- Discussion and potential approval of amendment of MOU with Regional Conservation Authority and TEAM RCD to eliminate Adeline Farms from the original agreement**

President Corona indicated that the original conversation with Lori Correa was that they were going to send an amendment to be approved since the original signed agreement with RCA included the Adeline Farms project. However, the amendment had not arrived by the time of this meeting. However, the board was presented with the option to approve an amendment with only Greer Ranch in the agreement and to remove Adeline Farms from the agreement. Director Newcomb moved to agree to an amendment to the original signed agreement removing Adeline Farms and leaving only Greer Ranch as part of the original agreement. Seconded by Director Kuhns. No further discussion. **Motion passed 3-0.**

### **Item 2-Discussion and update on Crop Swap and Water Audits**

President Corona indicated that the crop swap and water audit programs were going pretty well although during the winter they tend to slow down in anticipation of rain. There was one individual named Sang Nam who had wanted an audit and continually asked where he was on his irrigation audit scheduling. This was a customer who had asked for an audit during the time Dave McElroy was handling the audits. Eventually after research it was found that Mr. Nam did not have an active Rancho Water account and therefore was not eligible for a free water audit. It was reported by President Corona that Bob Hewitt from NRCS indicated in an e-mail that he would handle this customer since Mr. Nam was not an existing customer of Rancho Water.

### **Item 3-Discussion and update on Boot Strap Grant-Previously discussed in Item #4 in Action Items.**

### **Item #4-Update on Compilation for 2016-2017**

President Corona passed out the Compilation for accounts for the 2016-2017 year for TEAM RCD. Her report indicated that TEAM RCD has steadily kept a positive reporting record for both the County and the State and the general account looks very positive going forward with a current balance of \$90,000.00. Director Newcomb had some questions regarding the figures on the Pond Turtle Monitoring but indicated that the figures did not include the final figures for the monitoring contract which ran past the June 30, 2017 year end for TEAM RCD. It is presumed that the remainder of the profits from this project will show up in next year's income compilations. Motion to accept the compilations made by Director Newcomb. Seconded by President Corona. No further discussion. **Motion passed 3-0.**

**Item 5-Discussion and update on Biological Reporting and monitoring-SAWA.**

President Corona indicated that Rick Neugebauer was supposed to be reporting on this item however was absent from the meeting so the item will be tabled until next meeting.

**VII-NEW BUSINESS**

**Item 1-Reminders for Form 700's , Ethics Training and Sexual Harassment Training**

President Corona reminded all Board Members of their obligations to fulfill all three of the requirements of Form 700, Ethics and Sexual Harassment training. The last two that can be done online.

**ITEM 2- Discussion and Potential approval on disbursement of funds from the SoCal Region Bank Account**

President Corona added this to the agenda as a discussion and approval item. At the Spring Meeting of the Area RCD's, the representatives voted to close the Area Bank Account however there was not final discussion on how to disseminate the funds. At the Area Meeting in November, it was decided that an e-mail would be sent out with a vote for one of two options. One would be to donate the funds to CARCD to use for educational programming or Option two would be funding split evenly among the member districts to be used as each district sees fit. Director Newcomb made a motion to have the funds returned to the RCD's to distribute as they see fit. Seconded by Director Kuhns. No further discussion. **Motion passed 3-0**

**VIII-ORAL REPORTS**

Directors Newcomb, Corona and Kuhns had nothing to report and the remaining directors, associate directors and guests were absent.

**IX. FUTURE AGENDA ITEMS**

None.

**X. ADJOURNMENT** With no further business, Director Newcomb made the motion to adjourn the meeting. Director Kuhns seconded. Motion passed 3-0. Meeting adjourned at 5:09 pm



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**Secretary/Treasurer Date**

# FINANCIALS

# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation  
District

For the period ended December 31, 2017

Prepared by

Landmark Business Enterprises LLC

Prepared on

January 2, 2018

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# Profit and Loss

October - December, 2017

	Total
<b>INCOME</b>	
CropSwap Income	6,800.00
Grant Revenue	2,764.14
Interest Income	7.42
Investments	
Interest-Savings, Short-term CD	2,143.86
<b>Total Investments</b>	<b>2,143.86</b>
Stipend Allowance	3,802.50
Water Audits Income	4,950.00
<b>Total Income</b>	<b>20,467.92</b>
<b>GROSS PROFIT</b>	<b>20,467.92</b>
<b>EXPENSES</b>	
Contract Services	
CropSwap Management	
Post Audit	1,660.00
Pre Audit	1,085.00
<b>Total CropSwap Management</b>	<b>2,745.00</b>
Water Audit Management	
Post Audit	495.00
Pre Audit	1,500.00
<b>Total Water Audit Management</b>	<b>1,995.00</b>
<b>Total Contract Services</b>	<b>4,740.00</b>
General and Administration	
Administrative Consulting	348.00
Membership Dues	167.00
<b>Total General and Administration</b>	<b>515.00</b>
Office Supplies	17.38
Operations	
Postage, Mailing Service	86.00
Transcription	81.76
<b>Total Operations</b>	<b>167.76</b>
Other Types of Expenses	
Memberships and Dues	-2.59
<b>Total Other Types of Expenses</b>	<b>-2.59</b>
Travel and Meetings	60.73
<b>Total Expenses</b>	<b>5,498.28</b>
<b>NET OPERATING INCOME</b>	<b>14,969.64</b>
<b>NET INCOME</b>	<b>\$14,969.64</b>



# Balance Sheet

As of December 31, 2017

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Checking/Savings	
General Fund xx2226	83,659.05
Mitigation Account xx0102	98,155.79
Union Banc Investment xx8488	200,533.44
Union Bank xx72042	15,283.02
<b>Total Checking/Savings</b>	<b>397,631.30</b>
<b>Total Bank Accounts</b>	<b>397,631.30</b>
<b>Accounts Receivable</b>	
Accounts Receivable (A/R)	15,326.00
<b>Total Accounts Receivable</b>	<b>15,326.00</b>
<b>Total Current Assets</b>	<b>412,957.30</b>
<b>Fixed Assets</b>	
Clinton Keith Land	475,000.00
<b>Total Fixed Assets</b>	<b>475,000.00</b>
<b>Other Assets</b>	
adjust gain loss brokerage statement	3,903.36
<b>Total Other Assets</b>	<b>3,903.36</b>
<b>TOTAL ASSETS</b>	<b>\$891,860.66</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
AMEX 41005	-1.25
<b>Total Credit Cards</b>	<b>-1.25</b>
<b>Other Current Liabilities</b>	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>198,816.36</b>
<b>Total Other Current Liabilities</b>	<b>198,816.36</b>
<b>Total Current Liabilities</b>	<b>198,815.11</b>
<b>Total Liabilities</b>	<b>198,815.11</b>
<b>Equity</b>	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23
Net Income	23,903.07
<b>Total Equity</b>	<b>693,045.55</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$891,860.66</b>

# Statement of Cash Flows

October - December, 2017

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	14,969.64
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-5,050.00
Accounts Payable	-4,268.72
AMEX 41005	-90.45
Funds in Brokerage (CD) Account	-1,183.64
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-10,592.81</b>
<b>Net cash provided by operating activities</b>	<b>4,376.83</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>4,376.83</b>
Cash at beginning of period	393,254.47
<b>CASH AT END OF PERIOD</b>	<b>\$397,631.30</b>

## A/R Aging Detail

As of December 31, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>31 - 60 days past due</b>						
10/11/2017	Invoice	101117-2120-2138	RCWD - Water Audit/CropSwap	11/10/2017	1,200.00	1,200.00
<b>Total for 31 - 60 days past due</b>					<b>\$1,200.00</b>	<b>\$1,200.00</b>
<b>Current</b>						
12/12/2017	Invoice	121217-2120-2149	RCWD - Water Audit/CropSwap	01/11/2018	850.00	850.00
12/12/2017	Invoice	121217-2120-2151	RCWD - Water Audit/CropSwap	01/11/2018	850.00	850.00
12/12/2017	Invoice	121217-2120-2150	RCWD - Water Audit/CropSwap	01/11/2018	950.00	950.00
12/12/2017	Invoice	121217-2120-2148	RCWD - Water Audit/CropSwap	01/11/2018	1,200.00	1,200.00
<b>Total for Current</b>					<b>\$3,850.00</b>	<b>\$3,850.00</b>
<b>TOTAL</b>					<b>\$15,326.00</b>	<b>\$15,326.00</b>

## A/P Aging Detail

As of December 31, 2017

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This report contains no data for your specified date range.

## SPECIAL DISTRICTS FINANCIAL TRANSACTIONS REPORT COVER PAGE

### Special District of Temecula Elsinore Anza Murrieta Resource Conservation District

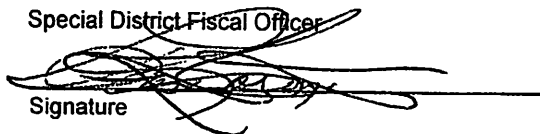
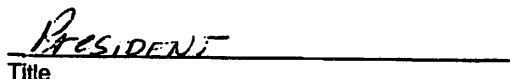
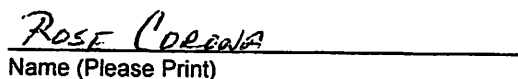
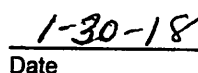
Reporting Year: 2017

ID Number: 12363304300

**Certification:**

I hereby certify that, to the best of my knowledge and belief, the report forms fairly reflect the financial transactions of the special district in accordance with the requirements as prescribed by the California State Controller.

Special District Fiscal Officer

  
Signature  
Title  
Name (Please Print)  
Date

Per Government Code section 53891(a), this report is due within seven months after the close of the fiscal year. The report shall contain underlying data from audited financial statements prepared in accordance with generally accepted accounting principles, if this data is available.

Please complete, sign, and mail this cover page to either address below:

**Mailing Address:**

State Controller's Office  
Local Government Programs and Services Division  
Local Government Reporting Section  
P.O. Box 942850  
Sacramento, CA 94250

**Express Mailing Address:**

State Controller's Office  
Local Government Programs and Services Division  
Local Government Reporting Section  
3301 C Street, Suite 700  
Sacramento, CA 95816

The Financial Transactions Report was successfully submitted to the State Controller's Office on 1/30/2018 11:05:05 AM



Special District of Temecula Elsinore Anza Murrieta Resource Conservation District  
Special Districts Financial Transactions Report  
General Information

Fiscal Year: 2017

☒ Current Year ☐ Prior Year
**District Mailing Address**

Street 1  ☐ Has Address Changed?  
 Street 2   
 City  State  Zip   
 Email

**Members of the Governing Body**

	First Name	M. I.	Last Name	Title
Member 1	<input type="text" value="Rose"/>	<input type="text"/>	<input type="text" value="Corona"/>	<input type="text" value="President"/>
Member 2	<input type="text" value="David"/>	<input type="text"/>	<input type="text" value="Kuhlman"/>	<input type="text" value="Vice-President"/>
Member 3	<input type="text" value="Carol Lee"/>	<input type="text"/>	<input type="text" value="Brady"/>	<input type="text" value="Secretary/Treasurer"/>
Member 4	<input type="text" value="Michael"/>	<input type="text" value="W"/>	<input type="text" value="Newcomb"/>	<input type="text" value="Director"/>
Member 5	<input type="text" value="Judy"/>	<input type="text"/>	<input type="text" value="Guglielmana"/>	<input type="text" value="Director"/>
Member 6	<input type="text" value="Randy"/>	<input type="text"/>	<input type="text" value="Feeney"/>	<input type="text" value="Associate Director"/>
Member 7	<input type="text" value="Rick"/>	<input type="text"/>	<input type="text" value="Neugebauer"/>	<input type="text" value="Associate Director"/>
Member	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Other Officials**

	First Name	M. I.	Last Name	Title
Member 1	<input type="text" value="Rose"/>	<input type="text"/>	<input type="text" value="Corona"/>	<input type="text" value="President"/>
Officials	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Report Prepared By**

First Name  M. I.  Last Name   
 Telephone  Email

**Independent Auditor**

Firm Name   
 First Name  M. I.  Last Name   
 Telephone

Special District of Temecula Elsinore Anza Murrieta Resource Conservation District  
Special Districts Financial Transactions Report - Governmental Funds  
Statement of Revenues, Expenditures, and Changes in Fund Balances

Fiscal Year: 2017

Activity: (1 of 1) (Record Completed)

Resource Conservation



	General	Special Revenue	Debt Service	Capital Projects	Permanent	Total Governmental Funds
<b>Revenues</b>						
Taxes and Assessments						
R01. Current Secured and Unsecured (1%)						
R02. Voter-Approved Taxes						
R03. Pass-through Property Taxes (ABX1 26)						
R04. Residual Property Taxes (ABX1 26)						
R05. Tax Increment						
R06. Parcel Tax						
R07. Property Assessments						
R08. Mello/Roos, Marks/Roos						
R09. Prior-Year Taxes and Assessments						
R10. Penalties and Costs of Delinquent Taxes and Assessments						
R11. Other Taxes and Assessments						
R12. Total Taxes and Assessments	0	0	0	0	0	0
R13. Licenses, Permits, and Franchises						
R14. Fines, Forfeitures, and Penalties						
Revenue from Use of Money and Property						
R15. Investment Earnings	2,050				2,255	4,305
R16. Rents, Leases, Concessions, and Royalties						
R17. Other Revenue from Use of Money and Property						
R18. Total Revenue from Use of Money and Property	2,050	0	0	0	2,255	4,305
Intergovernmental – Federal						
R19. Aid for Construction						
R20. Other Intergovernmental – Federal						
R21. Total Intergovernmental – Federal	0	0	0	0	0	0
Intergovernmental – State						
R22. Aid for Construction						
R23. State Water Project						
R24. Homeowners Property Tax Relief						
R25. Timber Yield						
R26. Other Intergovernmental – State						
R27. Total Intergovernmental – State	0	0	0	0	0	0
R28. Intergovernmental – Other						
R29. Charges for Current Services						
R30. Contributions from Property Owners						
Self-Insurance Only						
R31. Member Contributions						
R32. Claim Adjustments						
R33. Total Self-Insurance Only	0	0	0	0	0	0
R34. Other Revenues	51,966					51,966
R35. Total Revenues	\$54,016	\$0	\$0	\$0	\$2,255	\$56,271
<b>Expenditures</b>						
R36. Salaries and Wages						

R37. Employee Benefits						
R38. Services and Supplies	33,417					33,417
R39. Self-Insurance Only – Claims Paid						
R40. Contributions to Outside Agencies						
Debt Service						
R41. Retirement of Long-Term Debt						
R42. Interest on Long-Term Debt						
R43. Principal and Interest on Short-Term Notes and Warrants						
R44. Other Debt Service						
R45. Total Debt Service	0	0	0	0	0	0
R46. Capital Outlay						
R47. Other Expenditures					3,903	3,903
R48. Total Expenditures	33,417	\$0	\$0	\$0	\$3,903	\$37,320
R49. Excess (Deficiency) of Revenues Over (Under) Expenditures	\$20,599	\$0	\$0	\$0	\$-1,648	\$18,951
Other Financing Sources (Uses)						
R50. Long-Term Debt Proceeds						
R51. Other Long-Term Debt Proceeds						
R52. Refunding Bonds Proceeds						
R53. Premium on Bonds Issued						
R54. Discount on Bonds Issued						
R55. Payments to Refunded Bond Escrow Agent						
R56. Demand Bonds						
R57. Proceeds from Sale of Capital Assets						
R58. Capital Leases						
R59. Insurance Recoveries						
R60. Transfers In	2,255					2,255
R61. Transfers Out					-2,255	-2,255
R62. Total Other Financing Sources (Uses)	\$2,255	\$0	\$0	\$0	\$-2,255	\$0
Special and Extraordinary Items						
R63. Special Item						
R64. Extraordinary Item						
R65. Total Special and Extraordinary Items	0	0	0	0	0	0
R66. Net Change in Fund Balances	\$22,854	\$0	\$0	\$0	\$-3,903	\$18,951
R67. Fund Balances (Deficits), Beginning of Fiscal Year	158,513				206,158	364,671
R68. Adjustment						
R69. Reason for Adjustment						
R70. Fund Balances (Deficits), End of Fiscal Year	\$181,367	\$0	\$0	\$0	\$202,255	\$383,622

Special District of Temecula Elsinore Anza Murrieta Resource Conservation District  
Special Districts Financial Transactions Report  
Balance Sheet  
Governmental Funds

Fiscal Year: 2017

	General	Special Revenue	Debt Service	Capital Projects	Permanent	Total Governmental Funds
<b>Assets</b>						
R01. Cash and Investments	175,057					175,057
R02. Investments					202,255	202,255
R03. Accounts Receivable (net)	13,166					13,166
R04. Taxes Receivable						
R05. Interest Receivable (net)						
R06. Lease Payments Receivable						
R07. Due from Other Funds						
R08. Due from Other Governments						
R09. Advances to Other Funds						
R10. Inventories						
R11. Prepaid Items						
R12. Loans, Notes, and Contracts Receivable						
R13. Other Assets 1						
R14. Other Assets 2						
R15. Other Assets 3						
R16. Total Assets	\$188,223	\$0	\$0	\$0	\$202,255	\$390,478
R17. Deferred Outflows of Resources						
R18. Total Assets and Deferred Outflows of Resources	\$188,223	\$0	\$0	\$0	\$202,255	\$390,478
<b>Liabilities</b>						
R19. Accounts Payable	6,856					6,856
R20. Contracts and Retainage Payable						
R21. Interest Payable						
R22. Due to Other Funds						
R23. Due to Other Governments						
R24. Advances from Other Funds						
R25. Deposits and Advances						
R26. Loans and Notes Payable						
R27. Other Liabilities 1						
R28. Other Liabilities 2						
R29. Other Liabilities 3						
R30. Total Liabilities	\$6,856	\$0	\$0	\$0	\$0	\$6,856
R31. Deferred Inflows of Resources						
R32. Total Liabilities and Deferred Inflows of Resources	\$6,856	\$0	\$0	\$0	\$0	\$6,856
<b>Fund Balances (Deficits)</b>						
R33. Nonspendable					200,000	200,000
R34. Restricted	98,375				2,255	98,630
R35. Committed						
R36. Assigned						
R37. Unassigned	84,992					84,992
R38. Total Fund Balances (Deficits)	\$181,367	\$0	\$0	\$0	\$202,255	\$383,622
R39. Total Liabilities, Deferred Inflows of Resources, and Fund Balances (Deficits)	\$188,223	\$0	\$0	\$0	\$202,255	\$390,478

Special District of Temecula Elsinore Anza Murrieta Resource Conservation District  
Special Districts Financial Transactions Report  
Capital Assets and Long-Term Obligations  
Governmental Funds

Fiscal Year: 2017

☒ Current Year ☐ Prior Year

	Capital Assets	Long-Term Obligations
<b>Capital Assets</b>		
R01. Land	747,750	
R02. Buildings and Improvements		
R03. Equipment		
R04. Infrastructure		
R05. Intangible Assets – Amortizable		
R06. Construction in Progress		
R07. Intangible Assets – Nonamortizable		
R08. Other Capital Assets		
R09. Less: Accumulated Depreciation/Amortization		
R10. <b>Total Capital Assets</b>	<b>\$747,750</b>	
<b>Long-Term Obligations</b>		
R11. Deposits and Advances		
R12. Compensated Absences		
R13. General Obligation Bonds		
R14. Revenue Bonds		
R15. Certificates of Participation		
R16. Other Bonds		
R17. Loans (Other Long-Term Debt)		
R18. Notes (Other Long-Term Debt)		
R19. Other (Other Long-Term Debt)		
R20. Construction Financing – Federal		
R21. Construction Financing – State		
R22. Lease Principal		
R23. Net Pension Liability		
R24. Net OPEB Obligation		
R25. Other Long-Term Obligations 1		
R26. Other Long-Term Obligations 2		
R27. Other Long-Term Obligations 3		
R28. <b>Total Long-Term Obligations</b>		<b>\$0</b>



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**BILLS PAID**

**SimplyCash® Plus Business Credit Card**TEAM RCD  
ROSE CORONA

Closing Date 01/15/18 Next Closing Date 02/12/18



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**OPEN**<sup>SM</sup>

Account Ending 6-41005

**New Balance** **\$105.27**  
**Minimum Payment Due** **\$35.00**  
**Payment Due Date** **02/09/18†**

† **Late Payment Warning:** If we do not receive your Minimum Payment Due by the Payment Due Date of 02/09/18, you may have to pay a late fee of up to \$38.00 and your APRs may be increased to the Penalty APR of 29.99%.

**Cash Back Received**  
This Period**\$1.25**

For more details about Rewards, please visit [americanexpress.com/rewardsinfo](http://americanexpress.com/rewardsinfo)

**Account Summary**

Previous Balance \$145.39  
 Payments/Credits -\$146.64  
 New Charges +\$106.52  
 Fees +\$0.00  
 Interest Charged +\$0.00

**New Balance** **\$105.27**  
**Minimum Payment Due** **\$35.00**

Credit Limit \$25,000.00  
 Available Credit \$24,894.73

Days in Billing Period: 31

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	4 months	\$109

If you would like information about credit counseling services, call 1-888-733-4139.

See page 2 for important information about your account.

We will debit your bank account for your payment of \$105.27 on 01/30/18. This date may not be the same date your bank will debit your bank account. Any inquiry to American Express concerning this debit should be made before 01/28/18. If your AutoPay payment is less than your Minimum Payment Due, we must receive an additional payment for at least the difference by 02/09/18.

**Important Information:** To access the most up to date version of your Cardmember Agreement, please log in to your Account at [www.americanexpress.com](http://www.americanexpress.com).

**Customer Care**

**Pay by Computer**  
[open.com/pbc](http://open.com/pbc)

**Customer Care** 1-800-521-6121  
**Pay by Phone** 1-800-472-9297

See Page 2 for additional information.

Continued on page 3

**Payment Coupon**  
 Do not staple or use paper clips

**Pay by Computer**  
[open.com/pbc](http://open.com/pbc)

**Pay by Phone**  
 1-800-472-9297

AB 01 002124 61978 B 10 A



ROSE CORONA  
 TEAM RCD  
 32117 CAMINO NUNEZ  
 TEMECULA CA 92592-6357

**Account Ending 6-41005**

Enter 15 digit account # on all payments.  
 Make check payable to American Express.

Payment Due Date  
**02/09/18**  
 New Balance  
**\$105.27**  
 AutoPay Amount  
**\$105.27**

Check here if your address or phone number has changed. Note changes on reverse side.

AMERICAN EXPRESS  
 BOX 0001  
 LOS ANGELES CA 90096-8000

\$ \_\_\_\_\_  
 Amount Enclosed

0000349992357367208 000010527000003500 11 1



**SimplyCash® Plus Business Credit Card**  
TEAM RCD  
ROSE CORONA  
Closing Date 01/15/18

**OPEN**<sub>SM</sub>



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Account Ending 6-41005

- i** Effective February 1, 2018, Card Members will no longer earn 2X Membership Rewards® points on Uber rides.
- i** We want to let you know that starting on 2/8/2018, we'll be making some changes to simplify the way your transaction details are displayed in your paper statement. You can continue to view the full details of each transaction when you log into your account at [americanexpress.com](http://americanexpress.com).

## Payments and Credits

### Summary

Payments	Total
Credits	-\$145.39
Total Payments and Credits	-\$1.25
	<b>-\$146.64</b>

### Detail

\*Indicates posting date

<b>Payments</b>	
12/30/17*	AUTOPAY PAYMENT RECEIVED - THANK YOU WELLS FARGO BANK, NA
	Amount
	-\$145.39
<b>Credits</b>	
12/18/17*	YOUR CASH BACK THIS PERIOD IS AMERICAN EXPRESS CASH REBATE TRANSACTION
	Amount
	-\$1.25

## New Charges

### Summary

Total New Charges	Total
	<b>\$106.52</b>

### Detail

**ROSE CORONA**  
Card Ending 6-41005

01/05/18	STAPLES 01346 01346000346885 92592 STAPLES 5-TAB WRITE-ON 4PK HP 902 INK CART COLR C/M/Y 3PK	TEMECULA	CA	Amount
				\$106.52

## Fees

Total Fees for this Period	Amount
	<b>\$0.00</b>

Continued on reverse



# SimplyCash® Plus Business Credit Card

TEAM RCD  
ROSE CORONA  
Closing Date 01/15/18

**OPEN**  
GM



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Account Ending 6-41005

## Cash Rebate Earning Summary 10/17/17 - 11/16/17

Total Cash Rebate Earned in Nov 2017 Billing Period  
\$1.25

### Base Cash Rebate Earned

10/17/17 - 11/16/17

	Qualified Spend \$	Cash Rebate Earned
U.S. Office Supply Stores	\$17.38 @5%	\$0.87
U.S. Wireless Tel. Service Providers	\$0.00 @5%	\$0.00
Other Eligible Purchases	\$37.50 @1%	\$0.38
<b>Total</b>	<b>\$54.88</b>	<b>\$1.25</b>

Year to date

	Qualified Spend \$	Cash Rebate Earned
U.S. Office Supply Stores	\$131.95 @5%	\$6.60
U.S. Wireless Tel. Service Providers	\$0.00 @5%	\$0.00
Other Eligible Purchases	\$1,055.77 @1%	\$10.57
<b>Total</b>	<b>\$1,187.72</b>	<b>\$17.17</b>

### Important Messages

Your monthly cash rebate has been credited to your account. Keep in mind, the more you use your Card, the more you earn.

Cash back rewards are calculated on each eligible transaction. The rewards shown above have been summarized for informational purposes. For specific details, please visit your online statement.

### Earn Cash Back Everywhere You Use the Card

You can also earn cash back on the eligible purchases your employees make. Just request Additional Cards for your employees. They don't have an annual fee and they can give you an easier way to track your company's expenses. Just call 1-800-521-6121 to request Additional Cards.

002124 3/4

8739

# **BILLS TO BE PAID/REIMBURSEMENT**

Phone # 760-728-1332

# INVOICE

DATE	INVOICE #
1/3/2018	2410

BILL TO
Elsinore-Murrieta-Anza RCD P.O. Box 2078 Temecula, Ca 92593-2078

ENTERED on Quickbooks

Date 1 / 16 / 18

Signed


P.O. No.	CONTRACT #	REP	

[illegible]

# ACCOUNTS RECEIVABLE



TEAM-RCD Temecula-Elsinore-  
Anza-Murrieta Resource  
Conservation District  
PO Box 2078  
Temecula, CA 92593-2078 US  
(951) 387-8992  
www.teamrcd.com

Invoice 011618-2120-2153  
ENTERED on Quickbooks  
Date 1 / 16 / 18  
Signed 

**BILL TO**  
Rancho California Water  
District  
42135 Winchester Road  
Temecula, CA 92590

DATE  
01/16/2018

PLEASE PAY  
\$1,200.00

DUE DATE  
02/15/2018

**PROJECT**  
Stage Ranch

DATE	ACTIVITY	QTY	RATE	AMOUNT
12/20/2017	Pre CropSwap Management for 10.1 to 15.0 Acres Pre CropSwap Management for: Stage Ranch 10.1 to 15.0 Acres.	1	1,200.00	1,200.00


TOTAL DUE

\$1,200.00

THANK YOU.

TEAM-RCD Temecula-Elsinore-  
Anza-Murrieta Resource  
Conservation District  
PO Box 2078  
Temecula, CA 92593-2078 US  
(951) 387-8992  
www.teamrcd.com

Invoice 011618-2120-2152

ENTERED on Quickbooks  
Date 1 / 16 / 18  
Signed 

**BILL TO**

Rancho California Water  
District  
42135 Winchester Road  
Temecula, CA 92590

DATE  
01/16/2018

PLEASE PAY  
\$850.00

DUE DATE  
02/15/2018

**PROJECT**

Ciling

DATE	ACTIVITY	QTY	RATE	AMOUNT
12/04/2017	Pre Crop Swap 1.0 to 5.0 Acres Pre CropSwap Management for: Ciling 1.0 to 5.0 Acres.	1	850.00	850.00

TOTAL DUE

\$850.00

THANK YOU.