

GENERAL INFORMATION

Call to Order and Welcome by EMARCD Acting Board President Rose Corona

Ms. Corona called the meeting to order at 11:13 AM and thanked all attendees for participation in the meeting, particularly those whose attendance required significant travel. Ms. Corona also noted that the gift baskets provided to each attendee were the product of generous donations from area wineries and the Temecula Valley Lavender Company, and included free tasting coupons, citrus, and seeds, among other things.

Roll Call and Introductions

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Approval of Meeting Minutes

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RCRCD Director Carol Bartels seconded the motion. The motion passed unanimously, 10-0.

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RCRCD District Manager Shelli Lamb noted that there would need to be an additional meeting to approve the spring 2016 meeting minutes in order to go to the bank with the updated area name, since approved, signed minutes are necessary to change account names. Ms. Lamb noted that the CARCD Bylaws allow voting by mail, and asked CARCD Executive Director Karen Buhr if this could extend to email voting. Ms. Buhr responded that the non-profit code interpreted "mail" as traditional mail and e-mail. Area Chair Jim Earsom responded that all members would receive spring 2016 area meeting minutes upon completion, and that voting could occur by email to enable faster acceptance and provision to the bank.

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CARCD SoCal Inland Region Treasurer Carol Bartels provided updates including:

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 - o \$1,200 in Area dues
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Ms. Bartels also noted that the SoCal Inland Region account would no longer be subject to account fees now that it had reached the required \$3,000 threshold for avoidance of those fees.

Presentation

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After an introduction by Mr. Newcomb, BJ Fazeli welcomed meeting attendees and spoke about the multiple levels of conservation at the Fazeli property. Significant areas of conservation include orientation of buildings to take advantage of passive heating and cooling; use of traditional recycled materials such as wood reclaimed from trees destroyed in local fires; and use of non-traditional recycled materials such as reclaimed pieces from a local damaged and condemned warehouse. In addition to conservation methods employed during building construction, Mr. Fazeli maintains an ongoing commitment to responsible resource use through use of an efficient irrigation system that has been undergrounded for maximum impact to water conservation.

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Action Items:

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Discussion and Possible Approval of Bank Signature Card List

Area Chair Jim Earsom introduced these two items to the group, noting that they warrant joint consideration since they relate so closely to each other. RCRC District manager Shelli Lamb agreed, and also asked for clarification on which directors should sign meeting minutes. EMARCD Director Michael Newcomb responded that either the area President or Secretary-Treasurer should sign the minutes. After the discussion, Area Chair Earsom asked for a motion from directors.

Director Claudette Beck made a motion to approve both action items. Director Paul Williams provided the second. The motion passed, 9-0.

Discussion Items

Discussion of Area Leadership Handbook

AVRCD consultant Rich Campbell introduced the updated Leadership Handbook to the group, based on the original version and revised through a committee comprised of representatives from multiple member districts. The revisions were done due to the reorganization of the area and resulting change in member districts, and were scheduled to be presented at the SoCal Inland spring meeting for review

by board and staff from all districts and partners. Priorities for the revised handbook include consistency with CARCD Bylaws, addressing current issues in the area such as use of area dues and expectations for directors, and providing updated board and staff training resources for member districts and partners, among other things.

In addition to the handbook, Mr. Campbell also distributed a companion review guide, asking each district to consider at a minimum:

- A list of priority issues (a minimum of five) recently worked on
- Regular board meeting date and time
- Five key partners

Following handbook and companion distribution, Mr. Campbell commented on his enthusiasm for the significant turnout at the meeting, particularly since it was scheduled for a weekend in response to direction from member districts about methods for increasing participation. He further commented that increasing regional collaboration on an ongoing basis would enable resource sharing to address common issues, securing elevated focused support from CARCD and NRCS, and ensuring regular SoCal Inland Region member attendance at critical functions such as the annual RCD conference. At the end of the discussion item, directors supported bringing the handbook back for consideration at the fall 2016 region meeting.

Mr. Campbell also distributed NRCS handbooks entitled Conquest of the Land Through 7,000 Years to representatives from each entity in attendance.

Agency Reports:

Natural Resources Conservation Service (NRCS)

State Conservationist Carlos Suarez provided updates from partner agency NRCS, beginning with his intention to attend as many regional meetings as his scheduled will allow, to enable ongoing strengthening of the NRCS-CARCD partnership. Mr. Suarez remains most concerned with performing steps necessary to ensure ongoing availability of resources to allow for on-the-ground projects to remediate resource issues throughout the state. He further noted that after recent conduction of a weeklong training for district conservationists in Davis, that he was issuing a challenge to all NRCS field office and RCD partner staff in prioritizing times to meet and review potential areas of collaboration and/or complementary projects. This regular meeting and identification of shared areas of potential project work will likely strengthen agency relationships and result in greater efficiency in project implementation.

Mr. Suarez also commented on significant resource concerns in California, of which he is most concerned about tree mortality. The NRCS is working with partners including the United States Forest Service and CalFire to address tree mortality remediation, and are projecting a \$5 million contribution to statewide efforts in the 2016-17 Service budget. He also commented on NRCS administrative issues such as staff vacancies, noting that the Service is working as hard as possible to address these issues with minimal impact on partners.

Assistant State Conservationist for Field Operations Jae Lee also addressed the membership, commenting on ongoing NRCS ability to provide a variety of staff assistance to RCD partners throughout the state, no matter what happens with future budgets and legislation.

California Association of Resource Conservation Districts (CARCD):

CARCD Executive Director Karen Buhr provided an update to meeting attendees, focusing on the work happening to return California RCDs to their rightful role as implementation arms for statewide projects. Recently, in part because of CARCD and CSG advocacy, RCDs were written into a funding opportunity for the California Department of Food and Agriculture to implement education and outreach for individuals/entities interested in participating in the State Water Efficiency and Enhancement Program (SWEEP) program. Ms. Buhr expressed excitement about this opportunity, noting more are coming but that she is working to ensure more funders know we can help and that individual districts are positioned to assume project responsibility when the time comes.

A major undertaking of CARCD continues to be capacity building at the regional and local level, consisting of elements such as:

- Leadership academies, consisting of representation in three cohorts throughout the state from districts throughout the state. While the initial leadership academies have taken place, Ms. Buhr reminded meeting attendees that an abbreviated version will be offered at the 2016 conference.
- Resource Library: a variety of documents are available ranging from board education modules to Tier requirement support documents to document samples for use by all RCDs in the state. Log-ins are required but are available by contacting CARCD staff.
- Department of Conservation Funding in State Budget: this is pending and will not be finalized until the end of the state budget process; however, if it is included in the final California state budget, it will provide funding for District strategic planning and other processes critical for building capacity. Since this funding would be tied to property tax revenues, if approved it would continue to grow in future years.

Ms. Buhr also provided updates on the in-progress CARCD Strategic Plan update, and also on the annual conference scheduled for Wednesday, November 16th – Saturday, November 19th 2016 at the DoubleTree in Ontario. Finally, Ms. Buhr requested direct district feedback in the form of calls or email, informing her of how CARCD can best support districts other than direct conveyance of funds.

Conservation Strategy Group (CSG)

Tasha Newman, RCD lead for Conservation Strategy Group, provided updates on CSG work performed on behalf of California districts. She noted that advocacy on behalf of member districts is easiest when she has increased understanding of individual district function and areas of focus, and for this reason spent time this week touring the RCD of Greater San Diego County and the Inland Empire RCD. Both district managers introduced Tasha to key projects and areas of concern in individual service areas, and provided her with take-aways to further inform design of district advocacy on an ongoing basis.

Ms. Newman reminded meeting attendees that legislative advocacy on the local, regional, statewide, and federal level is critical to advance awareness of RCDs. She encouraged districts to participate in current legislative day opportunities such as the annual May event organized by the California Special Districts Association. Ms. Newman also noted that an RCD-focused advocacy event at the capitol would also be possible if member districts felt it was important, and suggested that districts coordinate with her through CARCD executive director Karen Buhr if planning to visit Sacramento. Finally, Ms. Newman provided CSG-generated handouts including an incredibly detailed legislative guide for use by

districts, coordinating representation with RCD boundaries and including information helpful in visit preparation such as legislator committee involvement and term length.

California Department of Conservation (DOC):

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Next Meeting: San Jacinto Basin will host the fall 2016 Area meeting, with a date, time and location to be determined.

Adjourn: Acting Area Chair Earsom adjourned the meeting at 2:01 PM

Paul Williams

MINUTES

Location:

Meeting held at Fazeli Winery, 37320 De Portola Road, Temecula, CA 92590

Meeting Attendees (* signifies voting director status):

- CARCD
 - Karen Buhr, Executive Director
- Department of Conservation
 - Jenny DiStefano, Resource Specialist, RCD Assistance Program
- NRCS
 - Carlos Suarez, State Conservationist
 - Jae Lee, Assistant State Conservationist for Field Operations
 - Cori Calvert, District Conservationist
 - Robert Hewitt, District Conservationist
- Conservation Strategy Group (CSG)
 - Tasha Newman, CSG Director
- AVRCD
 - Claudette Beck, Board President*
 - Rich Campbell, Consultant
- EMARCD
 - Rose Corona, Board President*
 - David Kuhlman, Secretary-Treasurer*
 - Carol Lee Brady, Director*
 - Mike Campbell, Director*
 - Vicki Long, Director*
 - Randy Feeney, Associate Director
 - Dave McElroy, Associate Director
 - Rick Neugebauer, Associate Director
- IERCD
 - Paul Williams, IERCD Board President and acting CARCD Board President*
 - Jim Earsom, IERCD Director and SoCal Inland Area Chair*
 - Mandy Parkes, District Manager
- Mission RCD
 - Julia Escamilla, Secretary-Treasurer*
 - Judy Mitchell, District Manager
- RCRCDD
 - Carol Bartels, RCRCDD Treasurer*
 - Shelli Lamb, District Manager
 - Kerwin Russell, Natural Resources Manager
- SJBRCD
 - Brett Mills, District Manager
- Members of the Public
 - BJ Fazeli, owner of Fazeli Winery

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Paul Williams

ACTION ITEMS/DISCUSSION CALENDAR

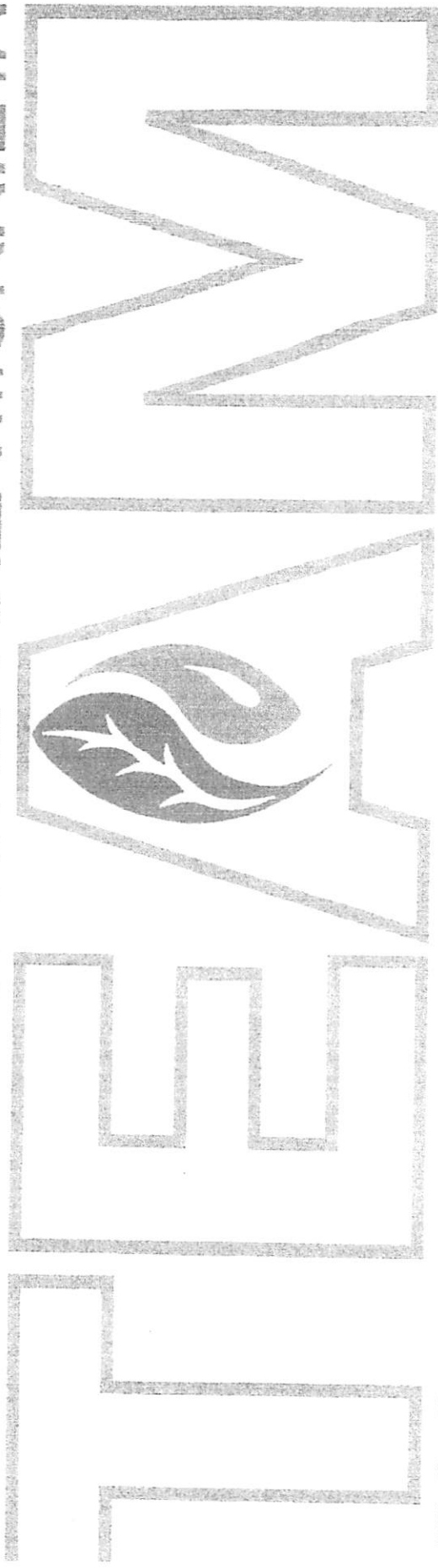
MEADOWVIEW PROJECT

UPDATE

BOB HEWITT

TEAM RCD LOGOS

EMECULA EL SINORE ANZA MURRIETA



RESOURCE CONSERVATION DISTRICT

UPDATE ON POTENTIAL MOU WITH RCA

ADOPTION OF SPECIAL INTEREST CODES

CONFLICT OF INTEREST CODE FOR THE TEMECULA-ELSINORE-ANZA-MURRIETA RESOURCE CONSERVATION DISTRICT (Amended 2016)

The Political Reform Act (Gov. Code, § 81000 et seq.) requires state and local government agencies to adopt and promulgate a conflict of interest code. The Fair Political Practices Commission has adopted a regulation (Cal. Code Regs., tit. 2, § 18730 [“Regulation 18730”]) that contains the terms of a standard conflict of interest code, which can be incorporated by reference into an agency’s code. After public notice and hearing, Regulation 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730 and the attached Appendix designating positions and establishing disclosure categories shall constitute the conflict of interest code of the **Temecula-Elsinore-Anza-Murrieta Resource Conservation District** (the “**District**,” previously known as the Elsinore-Murrieta-Anza Resource Conservation District).

All officials and designated positions required to submit a statement of economic interests shall file their statements with the **District Secretary** as the District’s Filing Officer. The **District Secretary** shall make and retain a copy of all statements filed by officials and designated positions, and forward the originals of such statements to the Clerk of the Board of Supervisors of the County of Riverside. (Gov. Code, § 87500.) The **District Secretary** shall retain the originals of the statements filed by all other officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code, § 81008.)

APPENDIX

CONFLICT OF INTEREST CODE FOR THE TEMECULA-ELSINORE-ANZA-MURRIETA RESOURCE CONSERVATION DISTRICT

PART “A”

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

District Officials who manage public investments, as defined by California Code of Regulations, title 2, section 18701(b), are NOT subject to the District’s Code, but must file disclosure statements under Government Code section 87200 et seq. [Cal. Code Regs., tit. 2, § 18730(b)(3).] These positions are listed here for informational purposes only.

It has been determined that the positions below are officials who manage public investments:¹

Members of the Board of Directors

General Manager

Chief Financial Officer / Treasurer

Investment Consultant

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Section 87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
District Associate Director	1, 2
District Secretary	1, 2, 3, 4, 5
Irrigation Water Manager Team Leader	1, 2
Counsel (Attorney)	1, 2, 3, 4, 5
Consultant and New Positions ²	

² Individuals serving as a consultant as defined by FPPC Regulation 18701 or in a new position created since this Code was last approved that makes or participates in making decisions must file under the broadest disclosure set forth in this Code subject to the following limitation:

The General Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code, § 82019; FPPC Regulations 18219 and 18734.) The General Manager's determination is a public record and shall be retained for public inspection in the same manner as this Conflict of Interest Code. (Gov. Code, § 81008.)

PART “B”

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which he or she is assigned.¹ “Investment” means a financial interest in any business entity (including a consulting business or other independent contracting business). Such economic interests are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the District.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, do business in, or own real property within the jurisdiction of the District.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District.

Category 3: All investments and business positions in business entities, and sources of income from, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

Category 4: All investments and business positions in, and sources of income from, business entities, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position’s department, unit or division.

³

This Conflict of Interest Code does not require the reporting of gifts from outside this agency’s jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1.)

YEARLY AREA MEETING INFORMATION

CSDA AND CARCD

SAN DIEGO AND ONTARIO



'16 CSDA ANNUAL
CONFERENCE

San Diego • Oct. 10-13



set sail

To San Diego this fall

ATTENDEE REGISTRATION

CSDA Annual Conference and Exhibitor Showcase

The leadership conference for special districts.



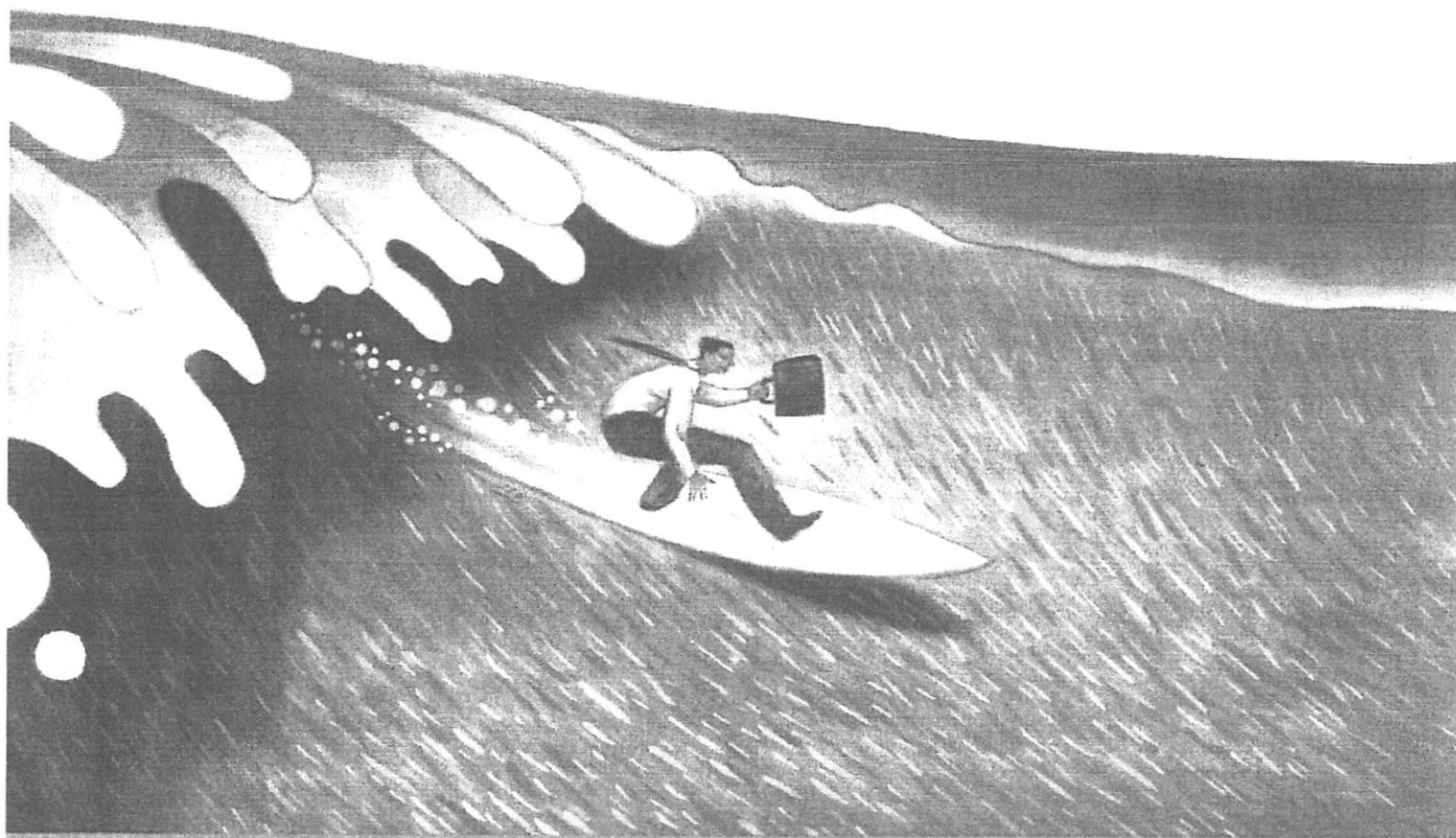
California Special
Districts Association

Districts Stronger Together

CSDA AND CARCD CONFERENCES



STATE OF CALIFORNIA RISK MANAGEMENT AUTHORITY



Ready for every wave.

SDRMA offers a seamless extension of balance and agility. For 30 years, we've been helping California public agencies ride the changing waves of risk. Whatever the emerging trend or ongoing exposure, our unique combination of world-class consulting and technical experts stands superior on our members' behalf.

We serve as a single resource for all your coverage protection and risk-management needs. Visit our website at www.sdrma.org or call us at **800.537.7790** to learn more about our Workers' Compensation, Property/Liability and Health Benefits Programs.



Trusted Risk Management • 800.537.7790 • www.sdrma.org



2016 Conference

ATTENDEE REGISTRATION FORM

one form per attendee, please print

**Three Ways to Register:**

1. **ONLINE** by visiting the CSDA Annual Conference website at conference.csda.net
2. **FAX** your registration form to 916.520.2465. All faxed forms must include payment.
3. **MAIL** CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814, please include registration form along with payment. Check should be made payable to: California Special Districts Association.

Not sure if you are a member?

Contact the CSDA office at 877-924-2732 to find out if your agency or company is already a member. To learn more about the benefits of membership, contact Member Services Director Cathrine Lemaire at cathrine@csda.net or call toll-free 877.924.2732.

Full conference registration fee includes:

- President's Reception with the Exhibitors Monday evening
- Keynote Sessions
- Continental Breakfast with the Exhibitors on Tuesday
- Lunch with the Exhibitors on Tuesday
- Mix and Mingle in the Exhibit Hall on Tuesday
- SDRMA Full Plated Breakfast on Wednesday
- Awards Luncheon on Wednesday
- All Breakout Sessions on Tuesday, Wednesday, and Thursday
- SRLF "Taste of the City" Reception on Wednesday
- Closing Brunch on Thursday

Name:		Title:	
District:			
Address:			
City:	State:	Zip:	
Phone:	Fax:		
Email:	Website:		
Member status: <input type="checkbox"/> Member <input type="checkbox"/> Non-member			
Emergency Contact:		<input type="checkbox"/> Vegetarian <input type="checkbox"/> Any Special Needs:	
Conference Registration Fees		Early Bird (on or before Sept. 9)	Regular (after Sept. 9)
<input type="checkbox"/> CSDA Member - Full Conference		\$580.00	\$630.00
<input type="checkbox"/> Non-member - Full Conference		\$870.00	\$945.00
<input type="checkbox"/> Guest - Full Conference (Cannot be from a district/company) <input type="checkbox"/> Vegetarian		\$275.00	\$315.00
<input type="checkbox"/> CSDA Member - One-day registration <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday		\$275.00 each day	\$290.00 each day
<input type="checkbox"/> Non-member - One-day registration <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday		\$415.00 each day	\$435.00 each day
Separate Registration Fees		Member	Non-member
<input type="checkbox"/> Pre-Conference Workshop: SDLA Module 1: Governance Foundations - Oct. 10		\$225.00	\$340.00
<input type="checkbox"/> Pre-Conference Workshop: Communication Strategies for Board and Managers - Oct. 10		\$150.00	\$225.00
<input type="checkbox"/> Tour: Carlsbad Desalination Plant - Oct. 10		\$ 35.00 (includes transportation/lunch) (limited to 45 attendees)	
<input type="checkbox"/> CSDA Annual Golf Tournament - Oct. 10		\$ 95.00 (includes lunch)	
<input type="checkbox"/> SDRMA Safety Specialist Certificate Program - Oct. 12		No cost (SDRMA Members Only)	
<input type="checkbox"/> CSDA Awards Luncheon (Guests only) - Oct. 12		\$ 45.00	
<input type="checkbox"/> SRLF "Taste of the City" Reception (Guests only) - Oct. 12		\$ 60.00 CSDA Member Guest	\$ 90.00 Non-member Guest
		TOTAL	
Payment type: <input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX <input type="checkbox"/> Discover			
Account name:		Account Number:	
Expiration date:		Authorized Signature:	

Cancellations/Substitution Policy: Cancellations must be in writing and received by CSDA not later than Friday, September 16, 2016. All cancellations received by this date will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after September 16, 2016. Substitutions are acceptable and must be done in writing no later than September 23, 2016. Please submit any cancellation notice or substitution request to finds@csda.net or fax to 916-520-2465.

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

**ANNUAL AUDIT
CHANGE IN POLICY**

Subject **audit options**
From Dillon Gibbons <dillong@csla.net>
rose.corona@teamrcd.org <rose.corona@teamrcd.org>,
To rosecorona@bighorsefeed.com
<rosecorona@bighorsefeed.com>
Date 2016-08-11 08:02



(b) A special district may, by unanimous request of the governing board of the special district, with unanimous approval of the board of supervisors, replace the annual audit required by this section with one of the following, performed in accordance with professional standards, as determined by the county auditor:

(1) A biennial audit covering a two-year period.

(2) An audit covering a five-year period, if the special district's annual revenues do not exceed an amount specified by the board of supervisors.

(3) An audit conducted at specific intervals, as recommended by the county auditor, that shall be completed at least once every five years.

(c) (1) A special district may, by unanimous request of the governing board of the special district, with unanimous approval of the board of supervisors, replace the annual audit required by this section with a financial review, in accordance with the appropriate professional standards, as determined by the county auditor, if the following conditions are met:

(A) All of the special district's revenues and expenditures are transacted through the county's financial system.

(B) The special district's annual revenues do not exceed one hundred fifty thousand dollars (\$150,000).

(2) If the board of supervisors is the governing board of the special district, it may, upon unanimous approval, replace the annual audit of the special district required by this section with a financial review in accordance with the appropriate professional standards, as determined by the county auditor, if the special district satisfies the requirements of subparagraphs (A) and (B) of paragraph (1).

(d) Notwithstanding the provisions of this section, a special district shall be exempt from the requirement of an annual audit if the financial statements are audited by the Controller to satisfy federal audit requirements.

Dillon Gibbons

Legislative Representative

California Special Districts Association

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Angulo
Code 26909*

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October 10 – 13 in San Diego

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Special District Risk Management Authority
CSDA Finance Corporation

**UPCOMING BOARD
APPOINTMENTS AND/OR RE-
APPOINTMENTS**
